



A  Sempra Energy utility

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January 25, 2016

Ms. Elizaveta Malashenko
Director – Safety and Enforcement Division
California Public Utilities Commission
505 Van Ness Avenue
San Francisco, CA 94102

Dear Ms. Malashenko:

This letter responds to your letter dated January 20, 2016. Please be assured that Southern California Gas Company (“SoCalGas”) takes its obligations to preserve documents related to the Aliso Canyon well leak seriously. SoCalGas has issued a legal hold to its employees for documents relating to the Aliso Canyon storage field gas leak.

Your letter references December 8, 2006 as the date from which you would like certain documents to be retained. Please find attached SoCalGas’ current document retention policy. The policy states in part that, “All records not necessary for legal or business reasons as reflected on the Sempra Records Retention Standards and non-records shall be disposed unless subject to a Hold Order.” The records that have been retained during this time period are expected to follow that retention policy.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Jimmie Cho". The signature is fluid and cursive, with the first name "Jimmie" being larger and more prominent than the last name "Cho".

Jimmie I. Cho
Senior Vice President
Gas Operations & System Integrity

Attachment