STATE OF CALIFORNIA

ARNOLD SCHWARZENEGGER, *Governor*

PUBLIC UTILITIES COMMISSION
505 VAN NESS AVENUE
SAN FRANCISCO, CA 94102-3298

Administrative Letter No. 19

September 18, 2009

To: Telecommunications Carriers Serving Customers Approved for California Teleconnect Fund

Re: California Teleconnect Fund Administrative Letter No. 19 – Sending of Approval Letter by Electronic Mail

Pursuant to Resolution T-16742 of the California Public Utilities Commission (CPUC), California Teleconnect Fund (CTF) program participants have been receiving a copy of their approved application along with the approval letter by regular mail. In order to further streamline the CTF approval process, commencing immediately, approved CTF applicants will receive their approval letter via electronic mail. This electronic approval letter is evidence that the customer is eligible for CTF discounts. Alternatively, carrier may verify eligibility of a customer on the CPUC website at:

http://www.cpuc.ca.gov/PUC/Telco/Public+Programs/CTF/CTFList.htm

Consistent with our rules, if the customer contacts a carrier within 30 days of the approval letter date, the CTF discount should commence on the date of eligibility that is shown on the upper right-hand corner of the approval letter, which is the date that the CPUC received the CTF application. If, however, a customer calls the carrier after the 30-day period, the effective date of the discounts should be the date the customer contacts the carrier.

Please be advised that for schools and libraries, the 50% CTF discount applies after applying the actual Federal E-rate discount. However, the statewide average E-rate discount will first apply if a school or library does not currently have an actual E-rate. For more information about the CTF/E-rate discount application process, please refer to the "CTF/Senate Bill 1102" caption on the following CPUC website link at:

http://www.cpuc.ca.gov/PUC/Telco/Public+Programs/CTF/CTFList.htm

If you have any questions regarding this matter, please do not hesitate to contact the following staff:

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Sincerely yours,

John M. Leutza

John M. Leutza, Director
Communications Division