

CALIFORNIA PUBLIC UTILITIES COMMISSION

505 Van Ness Avenue, Room 2106
San Francisco, California 94102
(415) 703-2288 FAX: (415) 703-1472

Date: _____

Proceeding No: _____

ALJ: _____

ADDITION/CHANGE TO OFFICIAL SERVICE LIST

Form with two columns: 'Requesting PARTY STATUS*' and 'INFORMATION ONLY'. Includes checkboxes for 'ALJ USE ONLY' and 'Motion for party status granted?'.

* ONLY ONE REPRESENTATIVE PER "PARTY" WILL BE LISTED. ADDITIONAL REPRESENTATIVES WILL BE ADDED AS "INFORMATION ONLY."

Name: _____ Attorney at Law

Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ E-mail: _____

PROVIDING E-MAIL ADDRESS INDICATES CONSENT TO SERVICE BY E-MAIL IN ALL PROCEEDINGS

TRANSCRIPT ORDER

Orders should be placed as soon as possible, and by no later than the day of the hearing.
Charges may be waived for parties who are eligible for intervenor compensation - see reverse.

- Regular Transcript (allow 2 - 4 week delivery) \$ 2.00 per page
Daily/Expedited Transcript (same-day by email; hard copy next day by 10:00 a.m.; 1 - 5 business days)... add \$ 4.00 per page
E-mail
Realtime Reporting (available with Daily only)...add \$ 1.00 per page
Compressed (must purchase complete transcript) \$20.00
Disk (must purchase complete transcript) \$20.00

Order Transcript for:

- This Day Only Entire Proceeding Partial transcript (portion and date(s): _____)

Form with two columns: 'Deliver to:' and 'Bill to:'. Includes checkboxes for 'Delivery' and 'Next Day Mail'.

Signature: _____

(Required for order confirmation)

REQUEST FOR ADDITION/CHANGE TO SERVICE LIST

The CPUC maintains an official service list for all open, formal proceedings listing parties to the proceeding and all other persons who wish to receive documents that are served pursuant to Rule 1.9 of the Rules of Practice and Procedure.

If you would like to be added to the official service list, or to update your information, provide the completed form to the court reporter at a hearing, or to the Commission's Process Office (505 Van Ness Ave., San Francisco, CA 94102), or e-mail your information to: Process_Office@cpuc.ca.gov.

INFORMATION ONLY

Any person will be added to the "**Information Only**" category of the official service list upon request. Persons must provide an e-mail address in order to receive service of documents that are not required to be served by hard copy. (See Rule 1.10(b).) Persons may request the Administrative Law Judge to require additional service as appropriate.

PARTY STATUS

Persons who have filed a qualifying pleading, are named as a defendant or a respondent, or have been granted party status by prior ruling (see Rule 1.4(a)(1, 2 and 4)) are routinely added to the "**Parties**" category of the official service list and do not need to submit this form.

Persons who seek party status by oral motion at a hearing (see Rule 1.4(a)(3)) will be added to the "**Parties**" category only upon formal ruling of the Administrative Law Judge. *Submitting this form does not automatically confer party status.* If the Administrative Law Judge does not grant the motion for party status, you will be added to the "**Information Only**" category.

Only one representative per party will be listed in the "**Parties**" category. Additional representatives will be added as "**Information Only.**"

PUBLIC ACCESS TO TRANSCRIPTS

The CPUC maintains the original transcripts of proceedings in its Formal Files (Room 2002). They are available to the public, but cannot be removed from the file room.

WAIVER OF TRANSCRIPT CHARGES FOR ELIGIBLE PARTIES

The CPUC provides transcripts free of charge to parties who are eligible for intervenor compensation (see PU Code § 1804).

1. Have you or has your organization received a determination of financial hardship based on your request for finding of eligibility for intervenor compensation within the last year? Yes_____ No_____
2. If yes, in which proceeding was the determination made; what was the date of the determination and the decision number?

3. Are you currently seeking a financial hardship determination as part of an eligibility filing for intervenor compensation? Yes_____ No_____
4. If yes, in which proceeding was the filing made and what was the date of the filing? _____