CALIFORNIA PUBLIC UTILITIES COMMISSION

PASSENGER CARRIER EQUIPMENT STATEMENT INSTRUCTIONS (Form PL-664)

Transportation companies required to file this form must report to the CPUC any additions or deletions to the list of their vehicles within 10 days of the date the vehicle is put into or pulled out of service.

The California Vehicle Code requires a vehicle used or maintained for the transportation of persons for hire, compensation or profit to be registered as a commercial vehicle.

SECTION 1 – CARRIER INFORMATION

All fields in this section must be completed. If you do not have a "Fictitious Business Name / DBA" or an "Email Address" indicate N/A in those fields.

SECTION 2 – EQUIPMENT

Check New Application, Renewal Application, Refile Application or Update (Add/Delete/Change).

Add, Delete Change	Make a selection for the vehicle you will be entering on the form.
License Plate	Enter the license plate information associated with the vehicle.
State	Enter the state (ex: CA for California).
Vehicle Identification Number (VIN)	Enter the VIN number for the vehicle.
Seats	Enter the total seating capacity of the vehicle including the driver. (You are required to complete a new PL-664 if the seating capacity changes)
Body Type	Enter one of the following: LIM = Limousine, CAR = Car, BUS = Bus, VAN=Van, SUV=Suv, SW = Station Wagon Van – 8 seats or less including the driver Limousine – 10 seats or less including the driver
Year	The model year of the vehicle.
Gross Vehicle Weight Rating (GVWR) – (lbs)	Enter the Gross Vehicle Weight Rating (GVWR) of the vehicle assigned by the manufacturer.
Chassis Stretch (Inches)	If the vehicle chassis has been stretched, indicate the number of inches (for example, 140").
Handicapped Accessible	Indicate Yes or No
Modified Limousine	Indicate Yes or No Public Utilities Code Section 1042 (d), "modified limousine" means any vehicle that has been modified, altered, or extended in a manner that increases the overall wheelbase of the vehicle, exceeding the original equipment manufacturer's published wheelbase dimension for the base model and year of the vehicle, in any amount sufficient to accommodate additional passengers with a seating capacity of not more than 10 passengers including the driver, and is used in the transportation of passengers for hire. For purposes of this subdivision, "wheelbase" means the longitudinal distance between the vertical centerlines of the front and rear wheels.
Fire Extinguishers	Indicate Yes or No
Emergency Exits	Indicate Yes or No
Terminal Address	Enter the location where this vehicle is garaged or operated from. Provide the Address, City, State and Zip Code. *If you have multiple terminals please group your vehicles by terminal location.
Phone	Enter area code and phone number associated with the terminal address entered.

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SECTION 3 – CERTIFICATION

Sign, Print name and date the form.

OTHER INFORMATION

Note the following:

- A copy of the current registration for each limousine must accompany this form. The applicant or permit holder must be shown on the registration as either the registered owner or the lessee. (In the case of a partnership, at least one of the general partners whose name is listed on the permit or certificate must appear on the registration.) Samples of acceptable registration are available via our website: http://www.cpuc.ca.gov/PUC/transportation/Forms/
- Effective 9/30/14, the Department of Motor Vehicle (DMV) will no longer issue livery plates, therefore, the CPUC License Section will no longer issue livery letters. You will be issued an Acknowledgement of Vehicle Added Form listing the limousines you have requested to be added. **Please do not take this Acknowledgement of Vehicle Added letter to DMV.**
- The Acknowledgement of Vehicle Added letter is temporary and in lieu of a DECAL. It should be kept in your vehicle at all times until a DECAL is issued.
- If there are any changes regarding vehicle license plate numbers, it is your responsibility to submit a PL-664 reflecting these changes.
- Limousine DECALS: Currently these DECALS are not in production. However, all carriers that received an Acknowledgement of Vehicle Added Letter will be issued a DECAL once the CPUC begins production of these DECALS.

Vehicle Registration:
Before the License Section will process your request to add a vehicle, you must provide us with a copy of the vehicle's registration, which must show that the vehicle is registered "commercial" or "limousine". In addition, the registration must show the registered owner or lessee to be the following and as listed on the Statement of Information (SOI) if your entity is a Corporation or LLC:

For this type of entity	the registered owner or lessee must be
Individual	The Individual
General Partnership	One or more of the partners
Corporation	The Corporation or Corporate Officer
LLC	The LLC or Manager Member or Member
LP	The LP or a general partner

YOU MUST PRINT, SIGN AND DATE THE FORM.

You can scan and email the copy to: licensing@cpuc.ca.gov

Or Mail to: License Section
California Public Utilities Commission
505 Van Ness Avenue
San Francisco, CA 94102

Or fax to: 415-703-2536

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PASSENGER CARRIER EQUIPMENT STATEMENT (Form PL-664)

SECTION 1 - CARRIER INFORMATION

PSG/TCP#	CARRIER NAME	FICTITIOUS BUSINESS NAME / DBA (IF ANY)

BUSINESS ADDRESS	CITY	STATE	ZIP CODE	PHONE

EMAIL ADDRESS

SECTION 2 – EQUIPMENT

☐NEW APPLICATION ☐RENEWAL APPLICATION ☐REFILE APPLICATION ☐UPDATE (Add/Delete/Change)

NOTE: In "SEATS" indicate the seating capacity (i.e., number of seats), including the driver.

☐ ADD ☐ DELETE ☐ CHANGE	LICENSE PLATE	STATE	VEHICLE IDENTIFICATION NUMBER (VIN)

SEATS	BODY TYPE	YEAR	GVWR (LB)	CHASSIS STRETCH (INCHES)	HANDICAPPED ACCESSIBLE	MODIFIED LIMOUSINE	FIRE EXTINGUISHERS	EMERGENCY EXITS
					☐Yes ☐No	☐Yes ☐No	☐Yes ☐No	☐Yes ☐No

TERMINAL ADDRESS				PHONE
ADDRESS	CITY	STATE	ZIP	

☐ ADD ☐ DELETE ☐ CHANGE	LICENSE PLATE	STATE	VEHICLE IDENTIFICATION NUMBER (VIN)

SEATS	BODY TYPE	YEAR	GVWR (LB)	CHASSIS STRETCH (INCHES)	HANDICAPPED ACCESSIBLE	MODIFIED LIMOUSINE	FIRE EXTINGUISHERS	EMERGENCY EXITS
					☐Yes ☐No	☐Yes ☐No	☐Yes ☐No	☐Yes ☐No

TERMINAL ADDRESS				PHONE
ADDRESS	CITY	STATE	ZIP	

☐ ADD ☐ DELETE ☐ CHANGE	LICENSE PLATE	STATE	VEHICLE IDENTIFICATION NUMBER (VIN)

SEATS	BODY TYPE	YEAR	GVWR (LB)	CHASSIS STRETCH (INCHES)	HANDICAPPED ACCESSIBLE	MODIFIED LIMOUSINE	FIRE EXTINGUISHERS	EMERGENCY EXITS
					☐Yes ☐No	☐Yes ☐No	☐Yes ☐No	☐Yes ☐No

TERMINAL ADDRESS				PHONE
ADDRESS	CITY	STATE	ZIP	

SECTION 3 - CERTIFICATION

I certify that the above information is accurate and that each vehicle listed is covered by an automobile liability insurance policy which provides at least the following minimum amount of coverage based on vehicle seating capacity (not including the driver):

7 passengers or less - $750,000 • 8 through 15 passengers –$1.5 million • 16 passengers or more - $5 million
Note: Any vehicles operated under a TCP "C" Certificate only requires $750,000

Signature _____ Print Name _____ Date _____

CALIFORNIA HIGHWAY PATROL RECOMMENDATION *(FOR CHP USE ONLY)*

Signature _____ Date _____

☐ Approval ☐ Denial ☐ Other

Remarks:

Division _____