

## PUBLIC UTILITIES COMMISSION

505 VAN NESS AVENUE  
SAN FRANCISCO, CA 94102-3298



November 18, 2011

**Administrative Letter No. 22**

To: California Teleconnect Fund Participating Carriers

Re: Revised California Teleconnect Fund Application

This is to inform you that we have revised the California Teleconnect Fund (CTF) application. This revision is necessary in order to (1) facilitate the review of applications, (2) reduce/eliminate incomplete applications received by Communications Division (CD), and (3) obtain additional information from applicants to implement Resolution T-17314, issued on June 24, 2011. Please advise your customer representatives/sales agents to inform prospective CTF applicants to use the revised form effective immediately. It is downloadable under the following California Public Utilities Commission (CPUC) website link:

<http://www.cpuc.ca.gov/PUC/Telco/Public+Programs/CTF/index.htm>

We will reject applications received in the old form after 30 days from the date of this letter. In that event, the applicant will need to reapply using the revised application form.

The revised application includes questions to non-profit community based organizations (CBOs) on whether they offer Head Start, pre-Kindergarten, adult education, or juvenile justice programs, and whether or not they receive federal E-rate discounts. This information will enable CD staff to compile a comprehensive list of CTF participants offering such activities, as well as aid CTF participating carriers in applying actual or statewide average E-rate discounts on CTF-eligible service charges before applying the CTF discounts to CBOs offering Head Start programs effective July 1, 2012, pursuant to Resolution T-17314.

Finally, we will notify CTF participating carriers in the future should an updated list for CBOs offering Head Start programs or a new list for CBOs offering pre-Kindergarten, adult education, and juvenile justice programs is posted on the CPUC website.

If you have any questions regarding this matter, please contact the following staff:

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Sincerely yours,

A handwritten signature in blue ink that reads "Jack Leutza".

Jack Leutza, Director  
Communications Division