STATE OF CALIFORNIA EDMUND G. BROWN JR., *Governor*

PUBLIC UTILITIES COMMISSION
505 VAN NESS AVENUE
SAN FRANCISCO, CA 94102-3298

February 3, 2014

To: **All GRC Local Exchange Carriers**

Pursuant to General Order (GO) 104-A and Decision (D.) 93-02-019, all public utilities subject to the jurisdiction of the California Public Utilities Commission are required to file reports on their California operations as specified by the Commission.

PLEASE SUBMIT THE FOLLOWING BY MARCH 31, 2014

1. Attachment A: Selected Financial Data for Calendar Year 2013

2. An Annual Report on Operations using the FCC Form M format.

3. Residential Service Geographical Survey – The Survey can be downloaded from

http://docs.cpuc.ca.gov/Published/Report/96729.htm

PLEASE SUBMIT THE FOLLOWING BY MAY 1, 2014

1. Attachment B: Affiliated Transaction Report for Calendar Year 2013

Please submit the above information in hard copy and a searchable PDF file saved on a CD-ROM and address your reports to:

California Public Utilities Commission
Communication Division
Annual Report Filing
505 Van Ness Avenue
San Francisco, CA 94102-3298

The Reports fall within Commissions GO 66-C and PU Code § 583. These statutes address public inspection of reports filed with the Commission. Reports are public records and, as such are open to public inspection unless they are within the exclusions of GO 66-C or exempted under the California Public Records Act (Government Code Section 6250 et seq.). Records exempted from public inspection may be made public on a case-specific determination by the Commission that the public interest in withholding those records clearly outweighs the public interest in disclosure. (See Section 6254 (a) of the Government Code).

If you request confidential treatment, file one copy of the full and complete version of the report and one copy of the report with the claimed confidential information removed and the term REDACTED inserted in the blank area.

Requests by the public to review documents, for which confidential treatment has been requested, shall be handled pursuant to GO 66-C.

Failure to file these reports on time may result in a penalty as provided for in PU Code §§ 2107 and 2108.

If you have any questions, please contact Ms. Llela Tan-Walsh at (415) 703-5213. This notice and the Report Forms are also available at Commission's website:

http://www.cpuc.ca.gov/PUC/Telco/Information+for+providing+service/annualreportforms.htm

Sincerely,

Ryan Dulin, Director
Communications Division

ATTACHMENT A

 SELECTED FINANCIAL DATA – CLASS A, B, AND C TELEPHONE UTILITIES

NAME OF UTILITY _____ PHONE _____

PERSON RESPONSIBLE FOR THIS REPORT _____
(Prepared from Information in the ____ Annual Report)

	Column 1	Column 2	(Column 1 + Column 2)/2
	1/1/_____	12/31/_____	Average
NET PLANT INVESTMENT (1) Telephone Plant in Service:			
1. Intangible Plant	_____	_____	_____
2. Land and Land Rights	_____	_____	_____
3. Depreciable Telephone Plant	_____	_____	_____
4. Gross Telephone Plant in Service	_____	_____	_____
5. Telephone Plant Under Construction	_____	_____	_____
6. Plant Held for Future Telephone Use	_____	_____	_____
7. Telephone Plant Adjustment	_____	_____	_____
8. Less: Reserve for Depreciation	(_____)	(_____)	(_____)
9. Less Amortization Reserves	(_____)	(_____)	(_____)
10. Less: Accum. Def. Income Taxes & Credits	(_____)	(_____)	(_____)
11. Net Telephone Plant	_____	_____	_____
12. Materials & Supplies	_____	_____	_____
13. Net Telephone Plant	_____	_____	_____

(1) Includes Common Plant Allocations

CAPITALIZATION (TOTAL COMPANY)			
14. Common Stock	_____	_____	_____
15. Proprietary Capital (Ind. Or Partner)	_____	_____	_____
16. Capital Stock (Premium, Discount and Expense) – Net	_____	_____	_____
17. Other Paid-in Capital	_____	_____	_____
18. Retained Earnings	_____	_____	_____
19. Common Equity (lines 14 thru 18)	_____	_____	_____
20. Preferred Stock	_____	_____	_____
21. Long- Term Debt & Notes Payable	_____	_____	_____
22. Total Capitalization (Lines 19 through 21)	_____	_____	_____

(Revised 6/95)

 SELECTED FINANCIAL DATA – CLASS A, B, AND C TELEPHONE UTILITIES

NAME OF UTILITY _____ PHONE: _____

INCOME STATEMENT DATA	Annual Amount
23. Local Service Revenue (California Telephone Only)	_____
24. Toll Service Revenue (California Telephone Only)	_____
25. Miscellaneous Revenue (California Telephone Only)	_____
26. Subtotal (California Telephone Only)	_____
27. Less: Uncollectible Revenue (California Telephone Only)	_____
28. Total Operating Revenue (California Telephone Only)	_____
29. Total Operating Expense (Less: Dep. & Amortiz.) (California Telephone Only)	_____
30. Depreciation Expense	_____
31. Amortization Expense	_____
32. Rent- Lease of Operating Property – Net	_____
33. Property Taxes (Ad Valorem)	_____
34. Other Operating Taxes – Excluding Taxes or Income	_____
35. Total Operating Revenue Deductions (Before income Tax)	_____
36. Federal and State Income Taxes	_____
37. Deferred Income Tax and Investment Credits	_____
38. Total Operating Revenue Deductions	_____
39. Operating Income (Loss)	_____
OTHER INCOME AND EXPENSE	
40. Net Operating Income from Other Utility Operations (Total)	_____
41. Net Other Non-Utility Income and Expense Deductions	_____
42. Income Available for Fixed Charges Before Interest Charges	_____
43. Fixed Charges	_____
44. Income before Extraordinary and Delayed Items	_____
45. Extraordinary and Delayed Items – Net of Income Tax	_____
46. Net Income (Loss)	_____
47. Preferred Stock Dividends	_____
48. Income Available for Common Stock	_____
49. Common Stock Dividends	_____
OTHER DATA (CALIFORNIA TELEPHONE UTILITIES)	
50. Amount of Compensation Charged to Operations Expense	_____
51. Payroll Capitalization to Utility Plant Telephone	_____
52. Total Compensation of Employees by Month	_____
53. Interest Charged to Construction	_____
54. Average Number of Company Telephone (Stations)	_____

ATTACHMENT B

2013 CALENDAR YEAR AFFILIATE TRANSACTION REPORT

1. Each utility shall list and provide the following information for each affiliated entity and regulated subsidiary that the utility had during the period covered by the annual Affiliate Transaction report.

    - Name:
    - Utility Number;
    - Form of organization (e.g. corporation, partnership, joint venture, strategic alliance, etc.);
    - Brief description of business activities engaged in;
    - Relationship to the utility (e.g. controlling corporation, subsidiary, regulated subsidiary, affiliate)
    - Ownership of the utility (including type and percent ownership),
    - Voting rights held by the utility and percent;
    - Corporate officers;

2. The utility shall prepare and submit a corporate organization chart showing any and all corporate relationships between the utility and its affiliated entities and regulated subsidiaries listed in #1 above. The chart should have the controlling corporation (if any) at the top of the chart; the utility and any subsidiaries and/or affiliates of the controlling corporation in the middle levels of the chart and all secondary subsidiaries and affiliates (e.g. a subsidiary that in turn is owned by another subsidiary or and/or affiliate) in the lower levels. Any regulated subsidiary should be clearly noted.

3. For a utility that has individuals who are classified as "controlling corporations" of the competitive utility, the utility must only report under the requirements of #1 and #2 above any affiliated entity that either a) is a public utility or b) transacts any business with the utility filing the annual report excluding the provision of tariffed services.

4. Each annual report must be signed by a corporate officer of the utility stating under penalty of perjury under the laws of the State of California (CCP 2015.5) that the annual report is complete and accurate with no material omissions.

5. Any required material that a utility is unable to provide must be reasonably described and the reasons the data cannot be obtained, as well as the efforts expended to obtain the information, must be set forth in the utility's annual Affiliate Transaction Report and verified in accordance with Section I-F of Decision 93-02-019.

6. Utilities that do not have affiliated entities must file, in lieu of the annual transaction report, an annual statement to the commission stating that the utility had no affiliated entities during the report period. This statement must be signed by a corporate officer of the utility stating under penalty of perjury under the laws of the State of California (CCP 2015.5) that the annual report is complete and accurate with no material omissions.