

**BEFORE THE PUBLIC UTILITIES COMMISSION
OF THE STATE OF CALIFORNIA**

*Description of rulemaking - the same text
from the rulemaking can be used here.*

Rulemaking XX-XX-XXX
(Filed *date rulemaking was filed*)

CERTIFICATE OF SERVICE

I hereby certify that I have on this date caused the attached

**“OPENING COMMENTS OF [YOUR ORGANIZATION’S NAME] TO
ORDER INSTITUTING RULEMAKING XX-XX-XXX”**

to be served pursuant to the CPUC’s Rules of Practice and Procedure upon the official service list for R.XX-XX-XXX, obtained from the CPUC’s website and attached hereto, by electronic mail (e-mail) to all persons with a valid e-mail address on the official service list and by U.S. Mail to all parties without a valid e-mail address on the official service list. I have also sent a hard copy by U.S. Mail to the Assigned Administrative Law Judge in this proceeding.

Executed [month day, year] at [City, State].

/s/ [Your name]

[Your name]

[Professional title]

[Organization name]

Tel: [telephone]

E-mail: [e-mail]

[Place the names here of all those you served your documents to. You must ensure that everyone on the service list receives your documents, not just the parties. However, if someone on the Information Only list does not have a valid e-mail, you do not need to serve them. You can find the service list of the proceeding here:

[http://www.cpuc.ca.gov/service_lists/.](http://www.cpuc.ca.gov/service_lists/)