

California Teleconnect Fund Administrative Committee

May 4, 2012

Courtyard Room

California Public Utilities Commission

505 Van Ness Avenue, San Francisco, CA 94102

The meeting was called to order by Russ Selken at 9:30. In attendance:

CTF AC Members: Russ Selken, Alik Lee, Jeff Mondon, Calvin Chang, Richard Matthews, Sean McLaughlin, Anna Montez

Members of the Public: Jennifer Rodrigues, Vanessa Anderson, Julie Weigand, Madeline Lopez

CPUC staff: Communications Division (CD) – Jonathan Lakritz, Adam Clark, Nate Christo, Karo Serle, Fe Lazaro and Legal Division -- Laura Gasser

- 1) Introduction – All present introduced themselves.
- 2) Public Comments – None
- 3) Review and Approval of Previous Meeting Minutes – The meeting minutes were approved unanimously, with non-substantive changes with a motion to approve from Jeff Mondon seconded Calvin Chang
- 4) Liaison Staff Reports:
 - 4a) CTF Application Status – Nate Christo made a presentation regarding the CTF Applications. Please see Appendix A.

4b) Claims Status Report– Adam Clark made a presentation regarding the status of CTF claims.

California Teleconnect Fund

Fund Status Report

(Dollars in millions)

Cash Balance = \$20.894 as of 3/31/12

CTF Appropriations - as of 3/31/12	FY 09/10	FY 10/11	FY 11/12
Claims Paid in FY 11/12	\$0.56	\$26.61	\$15.66
Appropriation Balances*	\$29.09	\$16.29	\$59.43
Claims Pending	(\$0.72)	\$3.48	\$16.13
Appropriation After Pending*	\$29.81	\$12.81	\$43.30

* \$13.352 million of the FY 09/10 appropriation is intended for FY 08/09 expenses.

Community College Claims & Cap - as of 3/31/12	FY 09/10	FY 10/11	FY 11/12
Community College Cap	\$7.87	\$10.39	\$10.60
Claims Paid for Community College Discounts	\$5.96	\$8.55	\$0.62
Funds Remaining for Community College Discounts	\$1.92	\$1.85	\$9.98

Sources: SCO Agency Report 3/31/12, Fund Reconciliation Report 3/31/12, & CTF Claims Database 3/31/12

5) CTF Budget and Letter from Committee – Adam Clark gave a presentation on recommended budget line items and amounts. The committee discussed their recommendation for a funding level for claim payments and the effects of the CBO outreach. The committee discussed the possibility of additional expenses, such as the renewal of applications. The Committee noted the accuracy of previous budgets, and reviewed recommendations from CPUC staff concerning future CTF budget line items and amounts. Russ Selken presented a Budget Recommendation Letter, which was put to a vote by Calvin Chang and seconded by Sean McLaughlin. Jeff Mondon and Russ Selken recused from voting on the letter, which passed by a vote of 5-0 with support from Calvin Chang, Sean McLaughlin, Richard Matthews, Alik Lee, and Ana Montes.

6) CTF Outreach Update – Vanessa Anderson and Julie Weigand of Richard Heath and Associates, Inc (RHA) made a presentation regarding the application outreach their organization is providing the CTF. They spoke of the difficulties in convincing community based organizations that RHA is not trying to sell them something, and the fact that many do not know about the CTF program. Vanessa and Julie also provided a

list of organizations that RHA has contacted, and spoke of the various benchmarks and goals of RHA's outreach.

7) CTF and CBOs presentation from Richard Chabran of the California Broadband Policy Group - Richard Chabran presented information regarding CTF and community based organizations. Richard stated he used public information to create the report and that he will share the sources with the CTF team. He recommended using EIN numbers to better identify community based organizations. However, the committee noted that CTF and Richard Chabran have different definitions of what a "community based organization" is. The committee also noted that non-profits are very diverse and serve many functions, only some of which are eligible for the CTF discount.

8) Announcements – None

9) Member suggested agenda items – The committee suggested discussing: replacing retiring members, a possible CTF Order Instituting Rulemaking and the committee's annual report.

10) Future Meeting Dates - Primary 11/9/12 and Secondary 10/26/12

Appendix A

STATUS OF CTF APPLICATIONS FOR MARCH 2012						
		CBO	Schools and Libraries	Government-Owned Hospitals/Clinics	CCC	Grand Total
	Ending Balance on 2/29/12					
A	Number of Unprocessed Applications	163	24	0	0	187
B	Awaiting additional information/disposition	165	18	0	0	183
C	Plus Incoming Applications (From 3/1/12 TO 3/31/12)	101	22	2	0	125
D	Total Applications (Ln A + Ln B + Ln C)	429	64	2	0	495
E	Less Total Number of Applications (Processed from 3/1/12 TO 3/31/12)					
F	Processed as approved	76	17	2	0	95
G	Processed as duplicate	3	4	0	0	7
H	Processed as rejected	35	4	0	0	39
I	Processed - Review ed aw aiting additional information/ final disposition/subject to rejection	145	20	0	0	165
J	Total Number of Processed Applications (As of 3/31/12 Ln F + G + H + I)	259	45	2	0	306
K	Unprocessed Applications Ending Balance (On 3/31/12 Ln D - Ln J)	170	19	0	0	189
L	Total Number of Applications Cleared (From 3/1/12 TO 3/31/12 Ln F + Ln G + Ln H)	114	25	2	0	141