

California High Cost Fund – A Administrative Committee

August 29, 2018

Received

AUG 29 2018

Alice Stebbins
Executive Director
California Public Utilities Commission
505 Van Ness Avenue
San Francisco, California 94102

EXECUTIVE DIRECTOR'S OFFICE

CHCF-A ANNUAL REPORT FISCAL YEAR 2016-17 and 2017-18

This CHCF-A Annual Report for Fiscal Year (FY) 2016-17 and 2017-18 is submitted to the California Public Utilities Commission by the CHCF-A Administrative Committee (AC) in compliance with California Public Utilities Code Section 273 (b) and CHCF-A AC Charter Article 4.1 (b). The report includes selected financial data, Small Incumbent Local Exchange Carrier access line counts and the approved minutes of the Administrative Committee for the meetings held in FY 2016-17 and FY 2017-18.



Stephen Kalish
Chair
CHCF-A AC

- Attachments:
- FY 2016-17 and FY 2017-18 Annual Report
 - CHCF-A AC Meeting Minutes for FY 2016-17 and FY 2017-18

**California High Cost Fund - A
FY 2016-17 and FY 2017-18
Annual Report**

Surcharge Rate	Percentage
May 1, 2010	0.11%
December 1, 2010	0.00%
July 1, 2012	0.40%
October 1, 2013	0.18%
January 1, 2015	0.35%

Year End Fund Balance	(\$ in Millions)
6/30/2015	\$21.503
6/30/2016	\$23.600
6/30/2017	\$33.765
6/30/2018	\$26.366

California High Cost Fund-A							
(In Thousands)							
	FY 2015-16		FY 2016-17		FY 2017-18		FY 2018-19
Expense Items	Appropriation, as adjusted, in Enacted Budget ¹	Actuals ²	Appropriation, as adjusted, in Enacted Budget ³	Actuals ⁴	Appropriation, as adjusted, in Enacted Budget ⁵	Forecasted (Actuals Annualized) ⁶	Proposed ⁷
State Operations	\$ 1,642	\$ 1,056	\$ 1,267	\$ 750	\$ 1,334	\$ 700	\$ 1,343
Local Assistance	\$ 41,813	\$ 33,543	\$ 41,813	\$ 36,130	\$ 47,913	\$ 40,000	\$ 47,913
TOTALS	\$ 43,455	\$ 34,599	\$ 43,080	\$ 36,880	\$ 49,247	\$ 40,700	\$ 49,256
Reference							
1. http://www.ebudget.ca.gov/2016-17/pdf/GovernorsBudget/8000/8660.pdf - middle column							
2. http://www.ebudget.ca.gov/2017-18/pdf/GovernorsBudget/8000/8660.pdf - left column							
3. http://www.ebudget.ca.gov/2017-18/pdf/GovernorsBudget/8000/8660.pdf - middle column							
4. http://www.ebudget.ca.gov/2018-19/pdf/GovernorsBudget/8000/8660.pdf - left column							
5. http://www.ebudget.ca.gov/2018-19/pdf/GovernorsBudget/8000/8660.pdf - middle column							
6. Determined by annualizing the year-to-date March 2018 actual expenditures in the H10 fiscal report. State Operations includes contracts.							
7. http://www.ebudget.ca.gov/2018-19/pdf/GovernorsBudget/8000/8660.pdf - right column							

Year-End Total Access Lines for CHCF-A Small ILECs	2015	2016	2017
Calaveras Telephone Co.	3,557	3,513	3,452
Cal-Ore Telephone Co.	1,873	1,812	1,739
Ducor Telephone Co.	984	989	989
Foresthill Telephone Co.	2,536	2,514	2,539
Happy Valley Telephone Co.	2,405	2,277	2,158
Hornitos Telephone Co.	510	484	437
Kerman Telephone Co.	4,937	4,591	4,317
Pinnacles Telephone Co.	242	242	240
The Ponderosa Telephone Co.	7,595	7,545	7,510
Sierra Telephone Co.	18,591	17,982	16,738
Siskiyou Telephone Co.	3,705	3,656	3,611
Volcano Telephone Co.	9,220	9,384	9,307
Winterhaven Telephone Co.	951	919	877
Total	57,106	55,908	53,914

**CHCF-A Administrative Committee
Meeting Minutes for August 18, 2016
10:00 A.M. Room 3212**

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3212
San Francisco, CA 94102

Alternate Public and Teleconferenced Locations:

Junipero Serra State Office Building
320 West 4th Street, Suite 500
(Corner of West 4th Street and Broadway Street)
Los Angeles, CA 90013

Mono County CAO Conference Room
Sierra Center Mall, Suite 307
452 Old Mammoth Road
Mammoth Lakes, California 93546

Attendees

Manisha Lakhanpal	Acting Chair, ORA
Stanley Lee	Primary CBO (In Los Angeles)
Stephen Kalish	Alternate CBO (In San Francisco)
Ann Ten-Eyck	Cooper, White Cooper
Felix Robles	Communications Division
Sindy Yun	Legal
Michelle Morales	Administrative Services, Fiscal Services
Michael Coen	Communications Division

Manisha Lakhanpal, Acting Chair, called the meeting to order at 10:10 a.m.

1. Introductions

Introductions were made and roll was taken.

2. Approval of the May 26, 2016, Public Meeting Minutes

Stephen Kalish asked that the minutes of May 26, 2016, be changed in Item 4 (b.) Legal Division to reflect that, "Sindy Yun reminded members that Form 700 was due April 1, 2016, and all AC members had filed their Form 700 on time."

Stanley Lee brought a motion to approve May 26, 2016, meeting minutes. Stephen Kalish seconded the motion and the Committee approved the minutes unanimously.

3. Administrative Services-Fiscal Services

Michelle Morales presented the Financial Report for Fund 0464 for the month ended 6/30/2016.

4. Liaison Reports

a. Communications Division

Michael Coen, with help from Felix Robles, presented the Communications Division report:

1. Working on CHCF-A AC Annual Report due October 1, annually.
2. CD is conducting a study as ordered by Commission Decision 14-12-084, Ordering Paragraph # 6 entitled, Broadband Networks and Universal Service Study. The requirements of the study are discussed throughout the Decision.
3. ORA and Siskiyou and ORA and Volcano have reached Settlement Agreements for their GRCs for Test Year 2017.
4. As per Decision 15-06-048, the Group B companies, Calaveras, Cal-Ore, Ponderosa and Sierra have or will file their GRC Notice of Intent for Test Year 2018.

b. Legal Division

Sindy Yun had no report.

4. Public Comments

There are no public comments.

5. Future Meeting Dates

The next meeting will be at 10:00 AM on November 17, 2016. Stephen Kalish will be in Mammoth Lakes.

Stephen Kalish asked that, as per the CHCF-A AC Charter, Article 6.1 Officers, election of officers, is on the agenda for the next CHCF-A AC meeting.

6. Adjournment

Manisha Lakhanpal put forth the motion to adjourn. Stephen Kalish moved and Stanley Lee seconded the motion. The vote to adjourn was unanimous at 10:37 a.m.

**CHCF-A Administrative Committee
Meeting Minutes for November 17, 2016
10:00 A.M. Room 3204**

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3212
San Francisco, CA 94102

Alternate Public and Teleconferenced Locations:

Junipero Serra State Office Building
320 West 4th Street, Suite 500
(Corner of West 4th Street and Broadway Street)
Los Angeles, CA 90013

Mono County CAO Conference Room
Sierra Center Mall, Suite 307
452 Old Mammoth Road
Mammoth Lakes, California 93546

Attendees

Manisha Lakhanpal	Acting Chair, ORA
Stanley Lee	Primary CBO (In Los Angeles)
Stephen Kalish	Alternate CBO (In Mammoth Lakes)
Sindy Yun	Legal
Kristina Abadjian	Public Advisor's Office (in Los Angeles)
Ann Ten-Eyck	Cooper, White Cooper
Michael Coen	Communications Division

Manisha Lakhanpal, Acting Chair, called the meeting to order at 10:06 a.m.

5. Introductions

Introductions were made and roll was taken.

6. Approval of the August 18, 2016, Public Meeting Minutes

Stanley Lee brought a motion to approve August 18, 2016, meeting minutes. Stephen Kalish seconded the motion and the Committee approved the minutes unanimously.

7. Election of Officers

As per Section 6.1 of the CHCF-A AC Charter, two officers shall be elected, a Chair and a Vice-Chair.

The election of officers was held until the next meeting in February 2017. ORA and Legal will determine if ORA should be chair for the committee meetings. Stephen Kalish agreed to be chair for the February 16, 2017, committee meeting.

Manisha Lakhanpal stated that the new ORA representative will be at the next meeting.

8. Administrative Services-Fiscal Services

Michelle Morales was not in attendance but provided the Financial Report for Fund 0464 for the month ended 9/30/2016, for the committee to review.

9. Liaison Reports

b. Communications Division

Michael Coen, with help from Sindy Yun, presented the Communications Division report of open and closed proceedings:

1. Rulemaking 11-11-007: CD is conducting a study as ordered by Commission Decision 14-12-084, Ordering Paragraph # 6 entitled, Broadband Networks and Universal Service Study. The requirements of the study are discussed throughout the Decision.
2. Siskiyou Test Year 2017 General Rate Case (GRC) Decision 16-09-047. Proceeding is closed.
3. Volcano Test Year 2017 GRC Decision 16-09-049. Proceeding is closed.
4. Cost of Capital Proceeding Application 15-09-005 Decision 16-12-035. Proceeding is closed.
5. Calaveras Test Year 2018 GRC Application 16-10-002. Proceeding is open.
6. Cal-Ore Test Year 2018 GRC Application 16-10-004. Proceeding is open.
7. Ponderosa Test Year 2018 GRC Application 16-10-001. Proceeding is open.
8. Sierra Test Year 2018 GRC Application 16-10-003. Proceeding is open.

To view these go to cpuc.ca.gov:

Click Proceedings;

Click Open Proceedings

In Proceeding Number Search box type in like this → A1610003;

At far left under Proceeding number Click the Proceeding whether active or closed;

Click Documents to view documents;

If closed look for the Final Decision.

c. Legal Division

Sindy Yun had no report.

6. Public Comments

There are no public comments.

7. Future Meeting Date

The next meeting will be at 10:00 AM on February 16, 2017. Stephen Kalish will be in Mammoth Lakes and Stanley Lee will be in San Francisco.

8. Adjournment

Manisha Lakhanpal put forth the motion to adjourn. Stephen Kalish moved and Stanley Lee seconded the motion. The vote to adjourn was unanimous at 10:37 a.m.

**CHCF-A Administrative Committee
Meeting Minutes for February 16, 2017
10:00 A.M. Room 3204**

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3204
San Francisco, CA 94102

Alternate Public and Teleconferenced Locations:

Junipero Serra State Office Building
320 West 4th Street, Suite 500
(Corner of West 4th Street and Broadway Street)
Los Angeles, CA 90013

Mono County CAO Conference Room
Sierra Center Mall, Suite 307
452 Old Mammoth Road
Mammoth Lakes, California 93546

Attendees

Stanley Lee	Primary CBO (In Los Angeles)
Stephen Kalish	Alternate CBO (In Mammoth Lakes)
Manisha Lakhanpal	Acting Chair, Office of Ratepayer Advocates
Patrick Hoglund	Office of Ratepayer Advocates
Sindy Yun	Legal
Ann Ten-Eyck	Cooper, White Cooper
Michelle Morales	Administrative Services
Felix Robles	Communications Division
Michael Coen	Communications Division

Manisha Lakhanpal, Acting Chair, called the meeting to order at 10:10 a.m.

10. Introductions

Introductions were made and roll was taken.

11. Approval of the November 17, 2016, Public Meeting Minutes

Manisha Lakhanpal brought a motion to approve the November 17, 2016, meeting minutes. Stephen Kalish seconded the motion and the Committee approved the minutes unanimously.

12. Administrative Services-Fiscal Services

Michelle Morales presented the financials for Financial Report for Fund 0464 for the month ended 12/31/2016, to the committee. Stephen Kalish requested that the previous two years, including expenses and encumbrances, are added to the report. Michelle agreed to send a revision to the Committee.

13. Election of Officers

As per Section 6.1 of the CHCF-A AC Charter, two officers shall be elected, a Chair and a Vice-Chair. The election of officers was noticed in the CHCF-A AC Meeting notice in the Daily Calendar on February 3, 2017.

Stan Lee was nominated by Stephen Kalish for Chair. Patrick Hoglund seconded Stan Lee for Chair. Patrick Hoglund was nominated by Stan Lee for Vice Chair. Stephen Kalish seconded Patrick Hoglund for Vice Chair.

The Committee voted and Stan Lee is Chair and Patrick Hoglund is Vice Chair.

5. Liaison Reports

c. Communications Division

Michael Coen, with help from Felix Robles, presented the Communications Division report:

1. The Fiscal Year (FY) 2017-18 budget has no Commission Resolution yet;
2. The FY 2018-19 budget will be presented for a vote at the May 2017 CHCF-A AC meeting.

b. Legal Division

Sindy Yun had no report.

9. Public Comments

There was a comment about the Small ILECs participating in the CHCF-A AC meetings.

10. Future Meeting Date

The next meeting will be at 10:00 AM on May 18, 2017. Stephen Kalish will be in Mammoth Lakes and Stanley Lee will be in San Francisco.

11. Adjournment

Stan Lee put forth the motion to adjourn. Stephen Kalish moved and Patrick Hoglund seconded the motion. The vote to adjourn was unanimous at 10:45 a.m.

**CHCF-A Administrative Committee
Meeting Minutes for June 22, 2017
10:00 A.M. Room 3204**

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3204
San Francisco, CA 94102

Alternate Public and Teleconferenced Locations:

Junipero Serra State Office Building
320 West 4th Street, Suite 500
(Corner of West 4th Street and Broadway Street)
Los Angeles, CA 90013

Mono County CAO Conference Room
Sierra Center Mall, Suite 307
452 Old Mammoth Road
Mammoth Lakes, California 93546

Attendees

Stanley Lee	Primary CBO (In Los Angeles)
Stephen Kalish	Alternate CBO (In Mammoth Lakes)
Patrick Hoglund	Office of Ratepayer Advocates
Sindy Yun	Legal
Ann Ten-Eyck	Cooper, White Cooper
Michael Minkus	Executive
Kristina Abadjan	Executive (via telephone Los Angeles)
Michelle Morales	Administrative Services
Felix Robles	Communications Division
Michael Coen	Communications Divisions
Miriam Sidney	Communications Division
Thomas Laxton	Communications Division

14. Introductions

Introductions were made and roll was taken.

15. Approval of the February 16, 2017, Public Meeting Minutes

Minutes approved pending amendment.

16. Administrative Services-Fiscal Services

Michelle Morales presented the financials for Financial Report for Fund 0464 for the month ended 5/31/2017, to the committee. Stephen Kalish and Stanley Lee requested a breakdown of proposed state operations and local assistance. Michael Coen and Michelle Morales agreed to provide this. Sindy Yun noted the existing level of detail met CPUC's compliance obligations. In response to questions as to whether to reduce surcharges, Felix Robles

indicated need to maintain inflows for the time being due to 1) forthcoming GRC outflows going forward and 2) possible withdrawal of federal support

17. Approval of Fiscal Year (FY) 2018-19 Budget

The Committee voted and the budget was approved. Stephen Kalish asked if there was more to the FY 2018-19 budget than single lines for State Operations and Local Assistance. As that is how the budget is delivered now an alternative is to show actuals for the latest fiscal year in detail.

6. Liaison Reports

d. Communications Division

Michael Coen, with help from Felix Robles, presented the Communications Division report:

1. Draft Resolution T-17512 regarding Budgets is current before the Commission.
2. GRC resolutions are in progress and all at point of settlement agreements.

b. Legal Division

Sindy Yun presented the Legal report. Rulemaking ##### Phase III and the Broadband Universal Service Study are currently in process of review/revisit. The third amended scoping memo summarizes issues and procedures.

12. Public Comments

None.

13. Future Meeting Date

The next meeting will be at 10:00 AM on August 31, 2017.

14. Adjournment

The meeting was adjourned at 10:49 a.m.

**CHCF-A Administrative Committee
Meeting Minutes for October 5, 2017
10:00 A.M. Room 3204**

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3204
San Francisco, CA 94102

Alternate Public and Teleconferenced Locations:

Junipero Serra State Office Building
320 West 4th Street, Suite 500
(Corner of West 4th Street and Broadway Street)
Los Angeles, CA 90013

Mono County CAO Conference Room
Sierra Center Mall, Suite 307
452 Old Mammoth Road
Mammoth Lakes, California 93546

Attendees

Stanley Lee	Primary CBO (In Los Angeles)
Stephen Kalish	Alternate CBO (In Mammoth Lakes)
Patrick Hoglund	Office of Ratepayer Advocates
Sindy Yun	Legal
Ann Ten-Eyck	Cooper, White Cooper
Kristina Abadjian	Executive (via telephone Los Angeles)
Michael Amato	Communications Division
Felix Robles	Communications Division
Michael Coen	Communications Division
Miriam Sidney	Communications Division

18. Introductions

Introductions were made and roll was taken.

19. Approval of the February 16, 2017, Public Meeting Minutes

Stephen Kalish moved to approve minutes. Stanley Lee seconded the motion. Minutes were unanimously approved.

20. Administrative Services-Fiscal Services

Michael Coen, with input from Michael Amato and Felix Robles, presented financial statements provided by Michelle Morales:

- In response to Stephen Kalish's and Stanley Lee's request at the AC meeting on June 22, 2017, for additional financial details for Fund 0464 expenditures, Michael Coen noted Morales' statements represent additional details regarding Fund 0464 expenditures than previously provided.

- Michael Coen and Michael Amato stated that fund balances for the quarter ending on September 30, 2017, will be available in the month of October 2017.
- Michael Coen clarified the following regarding Page 4 of the meeting package:
 - Line entitled Audit Contracts are “contracts outside our purview” and are primarily surcharge audits of telecommunications companies.
 - The statement represents appropriations, revenues, and fund balances from three recent fiscal years and the current year-to-date.
- Michael Coen requested clarification of the line item “Due From Other Funds”; Felix Robles stated that from time to time the State borrows from our funds.
- In response to Stephen Kalish’s questions regarding Page 5 of meeting package, Michael Coen and Michael Amato clarified the following:
 - Michael Coen explained to Stephen Kalish the line item “IT Contract (MTS/TUFFS Upgrade)” represents monies applied to support IT systems.
 - Michael Amato noted that implementation of 2014 MTS legislation necessitated system upgrades to collect prepaid wireless service providers’ remittances; the 2014/2015 budget line item was an operational cost for hiring outside contractors for this purpose.
 - Regarding CPUC’s Intervenor Compensation program, Michael Coen explained that CPUC compensates third party expert witnesses to proceedings, further explained that the ALJ adjudicates the dollar value of compensation each party may rightfully claim, and speculated the 2014/2015 line item may relate to the A-fund review transpiring in that fiscal year.

Stephen Kalish moved to conclude this Administrative Services-Fiscal Services agenda item.

6. Liaison Reports

a. Communications Division

Michael Coen, with help from Felix Robles, presented the Communications Division report:

- CD, ORA, and ALJ divisions are finishing four Test Year 2018 GRCs;
- CD and ORA divisions received October 2, 2017 applications from Ducor and Foresthill for Test Year 2019;
- CD is slated to receive an application from Pinnacles for Test Year 2019 on December 1, 2017;
- Michael Coen is preparing the annual calendar year funding resolution;
- The A-fund is undergoing a Phase II in Rulemaking 11-11-007;
- Stephen Kalish requested an update regarding a Cooper White & Cooper filing comments to reduce the number of AC meetings per year from four to two. Michael Coen explained a decision or a resolution must be issued prior to such procedural change. Felix Robles clarified this was one of several issues raised in filings and one of several A-fund staff priorities. Sindy Yun provided legal input that four annual meetings would continue until amended via either an open rulemaking or a resolution. Stephen Kalish moved to develop a position on this item at next meeting, Stanley Lee seconded the motion.
- Stanley Lee requested synchronizing the AC meeting dates with AC deadlines (e.g. budget votes). All were in favor.

b. Legal Division – No comments.

- 7. Public Comments** – Ann Ten-Eyck requested opportunities to share anecdotes regarding A-fund subsidy expenditures in future AC meetings. Stephen Kalish motioned to incorporate the anecdotes into the public comments. Stanley Lee seconded the motion. Ann Ten-Eyck accepted this arrangement. Mike Coen requested that, should Ann Ten-Eyck intend to distribute any handout(s), that she send them to him few days before the meeting.
- 8. Future Meeting Date**
Stephen Kalish indicated travel to the public venue in Mammoth Lakes will be a hardship on the proposed February 15, 2018, date due to weather conditions. Stephen Kalish was amenable to Michael Coen’s recommendation to inquire into the availability of a local fire station as an alternative public venue. Accordingly, the next meeting will be at 10:00 AM on February 15, 2018.
- 9. Adjournment**
Motion to adjourn the meeting by Stephen Kalish and seconded by Patrick Hoglund. The motion carried and the meeting was adjourned at 10:40 a.m.

**CHCF-A Administrative Committee
Meeting Minutes for February 15, 2018
10:00 A.M. Room 3204**

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3204
San Francisco, CA 94102

Mono County CAO Conference Room
Sierra Center Mall, Suite 307
452 Old Mammoth Road
Mammoth Lakes, California 93546

Attendees

Stephen Kalish
Patrick Hoglund
Sindy Yun
Ann Ten-Eyck
Benson Jung
Felix Robles
Michael Coen
Tom Laxton

Alternate Community Based Organization
Office of Ratepayer Advocates
Legal
Cooper, White Cooper
Fiscal
Communications Division
Communications Division
Communications Division

21. Introductions

Introductions were made and roll was taken.

22. Approval of the February 16, 2017, Public Meeting Minutes

Stephen Kalish moved to approve minutes. Patrick Hoglund seconded the motion. Minutes were unanimously approved.

23. Administrative Services-Fiscal Services

Benson Jung presented financial statements:

- Stephen wanted to compare this year's funds to previous years and requested that the Fiscal Group provide the end of fiscal year fund balances for 2014/15, 2015/16 and 2016/17 to compare to the end of calendar year 2017 figure.
- Stephen will comment further when fund balances are updated.

10. Liaison Reports

a. Communications Division

Michael Coen, with help from Felix Robles, presented the Communications Division report:

- Mike will provide application numbers for Ducor, Foresthill and Pinnacles' 2018 GRCs
- Ducor A.17-10-003
- Foresthill A.17-10-004

- Pinnacles A.17-12-004
- Stephen received applications for rehearing notifications for the three recently completed General Rate Cases.
- Mike had no comment on this.

c. Legal Division – No comments.

11. Vote for Committee Officers: Chair and Alternate

Stephen is nominated by Patrick to be the chair. Stephen motioned for Patrick to be the Vice Chair. The nominations were seconded. There were no objections. Motion carried 2-0. Stephen Kalish is Chair and Patrick Hoglund is Vice-Chair.

12. Public Comments – Stephen suggested sending a card to congratulate Stan on his new grandchild.

13. Future Meeting Date

Sindy suggested that staff move forward with a resolution to change the scheduled quarterly meetings. The resolution would state that the meetings would be conducted at minimum twice a year, leaving room for future meetings if necessary. Stephen motioned that the biannual meetings should take place in May and November. Patrick seconded the motion. The next meeting will be at 10:00 AM on May 17, 2018.

14. Adjournment

Motion to adjourn the meeting by Stephen Kalish and seconded by Patrick Hoglund. The motion carried and the meeting was adjourned at 10:36 a.m.

Minutes take by: Thomas Laxton

Reviewed by: Michael Coen

DRAFT

CHCF-A Administrative Committee Meeting Minutes for May 17, 2018 10:00 A.M. Room 3204

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3204
San Francisco, CA 94102

Attendees

Stephen Kalish	Alternate CBO
Stan Lee	Primary, CBO
Patrick Hoglund	Office of Ratepayer Advocates
Sindy Yun	Legal
Michelle Morales	Fiscal
Michael Coen	Communications Division

24. Introductions

Attendees introduced themselves. Roll was taken.

25. Public Comments-There were no public comments.

26. Approval of the February 16, 2017, Public Meeting Minutes

Stephen Kalish recommended edits to minutes and moved to approve edited minutes. Patrick Hoglund seconded the motion. Minutes were unanimously approved.

27. Administrative Services-Fiscal Services

Michelle Morales presented financial statements. It has been updated per the committee request.

15. Vote on FY 2019-20 CHCF-A Budget

Michael Coen presented the FY 2019-20 CHCF-A Expense Budget to the Committee. Stan Lee moved to accept the CHCF-A FY 2019-20 budget. Patrick Hoglund seconded the motion. The motion was unanimously approved.

16. Liaison Reports

a. Communications Division

Michael Coen presented the Communications Division report:

- Resolutions to adjust the calendar year 2018 funding for the Small ILECs for the Tax Cuts and Jobs Act of 2017 reducing the federal tax rate to 21 percent.
- Form 700 – all committee members filed the form.
- Assembly Bill 1959 would extend the CHCF-A to January 1, 2023 from January 1, 2019.

- Stephen Kalish asked that the YTD fiscal expense reports be mailed to the Administrative Committee.

d. Legal Division – Discussed the Broadband and Competition Study. Stephen Kalish asked that the Broadband Study is forwarded to the Administrative Committee members when completed.

17. New Agenda Items for Next Meeting-No agenda items.

18. Future Meeting Date-Stephen Kalish suggested not meeting in August; however, Michael Coen mentioned that the Annual Report must be approved. Next meeting is Thursday, August 16, 2018.

19. Adjournment

Patrick Hogle moved and Stan Lee seconded a motion to adjourn the meeting. The motion carried and the meeting was adjourned at 11:04 a.m.