Minutes of CHCF-B Administrative Committee (AC) Meeting
November 19, 2014 @ 10:30 am

ADOPTED

Venue
California Public Utilities Commission
505 Van Ness Ave., Room 3212
San Francisco, CA 94102

Attendees

Primary Members
Robert Lehman, Chairman
Michael Foreman, AT&T
Charlie Born, Frontier

Liaisons
Richard Maniscalco, CPUC – Communications Division
Michelle Morales, CPUC - Fiscal Office
Sindy Yun, CPUC – Legal Division (by phone)

Others
None

The meeting was called to order at 10:40 am by Robert Lehman (RL)

1. Introductions
All attendees introduced themselves.

2. Announcements – None

3. Public Comments – None.

4. Review and Approval of Minutes
The draft minutes from the July 22, 2014 meeting were reviewed and approved by all committee members.

5. Liaison Staff Reports

a. Fiscal Report

Michelle Morales distributed the Statement of Operations from First Quarter of FY 2014-15. Michelle pointed out that even though the B Fund surcharge rate was 0.00% there was $13,941.11 of revenue received. She explained that this was due to the Commission receiving back surcharge revenue from delinquent carriers. Richard also mentioned that the claims expense was lower than usual because carriers were a bit late in submitting their 4th quarter 2013-14 claims due to the change to the newly remapped 2010 Census data CBGs. Richard asked if the ending balance of $191.04 million on the report was actually the amount in the fund right now. Michelle indicated that it was not, due to the $59 million outstanding loan to the State's General Fund. She also said that the State regularly takes money out of all the funds with substantial balances but that the money is repaid immediately if needed to pay claims/expenses. Michelle also said that a $10 million loan for the Railroad Accident Prevention and Report Fund had not yet been transferred out of the B Fund but that eventually it would be. The expected repayment date for this loan is 7/1/2017.

b. Legal report – No legal report. Richard asked Sindy about language change to PU Code 270 (b) resulting from Gov. Brown signing SB 1364 (which extended both the CHCF A and B program to January 1, 2019). Sindy said the B fund had overriding language in its P.U. Code section that stated that the monies collected could only be used for the B Fund. She said the LifeLine fund did not have this specific language in its Code section.

c. Communications Division report - Richard explained that B Fund carriers were now utilizing a new streamlined claims filing procedures consisting of one Excel spreadsheet with three tabs (worksheets). He explained that this was simpler than the past system in which many of the submitted reports were no longer applicable and rarely if ever reviewed. Michael Foreman gave more details about why he had originally proposed this new streamlined system from AT&T's perspective. Richard also mentioned that soon carriers could submit their claims via email to a dedicated email address here at the Commission. Mike Foreman had some reservation about sensitive customer data being sent by email. Richard suggested using password protection on the spreadsheet sent by email.

6. Other Administration Matters - None.

7. New agenda items for next meeting - None

8. Date and Time for future meeting:
The next meeting will be held on Wednesday, January 14, 2015 from 10:30 am to 12:00 pm. Charlie Born said he would not be available and suggested that Margo Ormiston from Verizon be his alternate.

Charlie Born motioned to adjourn the meeting. Michael Foreman seconded the motion.

The meeting was adjourned at 11:43 pm.

Minutes were submitted by Richard Maniscalco