Minutes of CHCF-B Administrative Committee (AC) Meeting
July 23, 2015 @ 10:30 am

ADOPTED

Venue
California Public Utilities Commission
505 Van Ness Ave., Room 3204
San Francisco, CA 94102

Attendees
Primary Members
Robert Lehman, Chairman
Michael Foreman, AT&T
Charlie Born, Frontier)
Judith Walters (by phone; non-voting status)

Liaisons
Richard Maniscalco, CPUC – Communications Division
Michelle Morales , CPUC - Fiscal Office

Others
Felix Robles, CPUC - Communications Division
Miriam Sidney, CPUC - Communications Division

The meeting was called to order at 10:39 am by Robert Lehman

1. Introductions
All attendees introduced themselves.

2. Announcements – None

3. Public Comments – None.

4. Review and Approval of Minutes
The draft minutes from the April 22, 2015 meeting were reviewed and approved by all committee members.

5. Liaison Staff Reports
a. Fiscal Report
Michelle Morales distributed the Statement of Operations for the Fourth Quarter of FY 2014-15. Richard had a question as to why the 4th quarter claims amounts don't correspond with the totals that he paid out in claims for the 4th quarter. Michelle said she would get an itemization of the claims categories which will show the individual claim amounts that were paid for that quarter.

In the meeting Richard was asked about the status of the Frontier Verizon acquisition. Richard asked Charlie if he would like to update the group. Charlie said that the first set of Workshops and PPHs were held in Northern California on July 6th through 8th. Charlie said the days started off with tours of Verizon's facilities followed by workshops and in the evenings public participation meetings. The tours and events were held in Garberville, Hoopa (2 events) and Orleans. The events coming up will be held in Claremont, Rancho Mirage, Santa Clara, Long Beach, and Santa Barbara.

b. Legal report – No Legal report as Sindy Yun was not in attendance.

c. Communications Division report - Richard told the attendees that there was nothing new to report.

6. Other Administration Matters - None.

7. New agenda items for next meeting – (1) Fiscal will provide a more streamlined Quarterly Financial report sans some of the line item that have not been used on regular basis.; (2) Richard will report on the (by then adopted) FY 2016-17 B Fund budget, and (3) Continuing update from Charlie Born on the status of the Frontier/ Verizon acquisition.

8. Date and Time for future meeting:
The next meeting will be held on Wednesday, October 21, 2015 from 10:30 am to 12:00 pm.

Robert Lehman motioned to adjourn the meeting. Michael Foreman seconded the motion.

The meeting was adjourned at 11:35 pm.

Minutes were submitted by Miriam Sidney and edited by Richard Maniscalco