Minutes of CHCF-B Administrative Committee (AC) Meeting
October 21, 2015 @ 10:30 am

ADOPTED

Venue
California Public Utilities Commission
505 Van Ness Ave., Room 3204
San Francisco, CA 94102

Attendees
Primary Members
Robert Lehman, Chairman
Michael Foreman, AT&T
Charlie Born, Frontier
Judith Walters (by phone)

Liaisons
Richard Maniscalco, CPUC – Communications Division
Sindy Yun, CPUC – Legal Division (by phone)

Others
Felix Robles, CPUC – Communications Division
Miriam Sidney, CPUC – Communications Division

The meeting was called to order at 10:41 am by Robert Lehman

1. Introductions
All attendees introduced themselves.

2. Announcements – (1) Michelle Morales, CPUC – Fiscal Office has provided reports but will not be in attendance.; (2) Robert Lehman is leaving Commission in December and ORA will handle finding a replacement.

3. Public Comments – None.

4. Review and Approval of Minutes
The draft minutes from the July 23, 2015 meeting were reviewed and approved by all committee members.

5. Liaison Staff Reports

a. Fiscal Report

$10 million has been taken from B-fund and moved into a fund for Railroad Safety. Another $10 million is pending. Michelle Morales needs to clarify Line Item 18 “Less: Outstanding Encumbrances.”

b. Legal report – No Legal report.

c. Communications Division report
CHCF-B (Expenditure) Budget Resolution T-17483 was adopted October 1, 2015 in the amount of $20,580,237. Verizon notified CPUC that it had not submitted B Fund claims for two sets of customers, of one which totals 84 customers, had not submitted claims. The aggregate amount of these claims is under $1,000.

6. Other Administration Matters – (1) For the Frontier acquisition of Verizon's landlines, Verizon completed 11 Public Participation Hearings in conjunction with workshops and facilities tours (exception was in Santa Clara where there was no facility). Evidentiary hearing has taken place and is the subject of a November 3 proposed decision. Judith Walters inquired after diversity integration in Long Beach; in progress are GO 156 supplier diversity, hiring practices, working with Community Based Organizations, and broadband outreach. FCC approved for Texas, Florida and California; (2) Richard Maniscalco and Robert Lehman will handle the annual report. ; (3) Margo Ormiston has retired and the AC will determine her alternate.

7. New agenda items for next meeting – To ask Michelle Morales to clarify Line Item 18 "Less: Outstanding Encumbrances."

8. Date and Time for future meeting:
The next meeting will be held on Wednesday, February 10, 2015 from 10:30 am to 12:00 pm.

Robert Lehman motioned to adjourn the meeting. Michael Foreman seconded the motion.

The meeting was adjourned at 11:35 pm.

Minutes were submitted by Miriam Sidney and will be edited by Richard Maniscalco