Minutes of CHCF-B Administrative Committee (AC) Meeting
February 10, 2016 @ 10:30 am

ADOPTED

Venue
California Public Utilities Commission
505 Van Ness Ave., Room 3204
San Francisco, CA 94102

Attendees
Primary Members
Charlotte Chitadje, Chairman
Michael Foreman, AT&T
Charlie Born, Frontier
Judith Walters (by phone)

Liaisons
Richard Maniscalco, CPUC – Communications Division
Sindy Yun, CPUC – Legal Division (by phone)

Others
Felix Robles, CPUC – Communications Division
Miriam Sidney, CPUC – Communications Division
Richard Rauschmeier, CPUC – Office of Ratepayer Advocates

The meeting was called to order at 10:38 am by Charlotte Chitadje

1. Introductions
All attendees introduced themselves.

2. Announcements – (1) Charlotte Chitadje has replaced Robert Lehman as Chairperson of the CHCF-B Administrative Committee.

3. Public Comments – None.

4. Review and Approval of Minutes
The draft minutes from the October 21, 2015 meeting were reviewed. Judith Walters had a correction to change her status from non-voting to voting. Charlie Born corrected the information about Frontier’s acquisition of Verizon’s wirelines in Calif. Florida and Texas. Charlotte, Mike and Charlie voted to approve, as revised, the minutes from the last meeting with Judith abstaining.

5. Liaison Staff Reports

a. Fiscal Report

The second $10 million loan has been taken from B-fund and moved into a fund for Railroad Safety. Another $10 million is pending. Michelle Morales sponsored the B Fund Statement of Operations and clarified Line Item 18 “Less: Outstanding Encumbrances.” This amount is made up of contracts that affect all public purpose programs, such as audits, MTS contract, etc. the second page of the report listed all B Fund claims that were paid out during the 2nd quarter of FY 2015-16.

b. Legal report – No Legal report.

c. Communications Division report

Richard discussed CD’s discovery of overpayments to Verizon from August 2014, caused by Verizon’s submission of incorrect B Fund claims. The claims contained incorrect CBG coding which put the Verizon customer into the wrong high-cost CBG. The aggregate effect was to increase Verizon payments during this period to approximately $179,000.

6. Other Administration Matters –

Felix Robles stated that there no new B Fund administrative matters and reminded the Committee that both the A Fund and B funds had been extended until end of June 2019.

7. New agenda items for next meeting – None

8. Date and Time for future meeting:

The next meeting will be held on Wednesday, May 11, 2016 from 10:30 am to 12:00 pm.

Charlotte Chitadje motioned to adjourn the meeting and Michael Foreman seconded the motion.

The meeting was adjourned at 10:58 am.

Minutes were submitted by Miriam Sidney and will be edited by Richard Maniscalco