

Minutes of CHCF-B Administrative Committee (AC) Meeting  
August 23, 2018 at 10:00 am

## **Adopted**

### **Venue**

California Public Utilities Commission  
505 Van Ness Ave., Room 3204  
San Francisco, CA 94102

### **Attendees**

#### ***Primary Members***

Laura Roman, CPUC, ORA Alternate (ORA is now known as Public Advocates Office)  
Michael Foreman, AT&T  
Charlie Born, Frontier Communications

#### ***Liaisons***

Tom Laxton, CPUC – Communications Division

#### ***Others***

Felix Robles, CPUC – Communications Division  
Dorris Chow, CPUC – Communications Division  
Sindy Yun, CPUC – Legal Division

### **1. Introductions**

### **2. Announcements**

Charlie Born had a question about the minutes from the May 10 meeting.

### **3. Public Comments – None**

### **4. Review and Approval of Minutes**

Laura Roman motioned to review minutes from May 10, 2018. Charlie Born asked about the repayment dates listed for line 24 under “notes” in the Quarterly Financial Report concerning two loans totaling \$59 million transferred to the general fund that showed expected repayment date of 6/30/2021. Laura Roman, Michael Forman and Charlie Born moved to approve and adopt the May 10 minutes. (Since then, Fiscal Services has confirmed that the repayments should show expected repayment dates of 6/30/2019. This is reflected in Fiscal’s 10/5/2018 updated quarterly financial report).

### **5. Liaison Staff Reports**

#### **a. Fiscal Report**

Charlie Born asked about the change in loan repayment dates and requested more information about the loan repayment update process.

Felix notes that the financial report ending fund balance of \$45.4 million is where it should be. Committee members expressed a concern that loan repayment dates continue to be moved back. All carrier claims are current. The ending fund balance does not include the most recent submitted and paid claims.

**b. Legal Report**

Sindy expects both the CHCF-A and CHCF-B funds to be extended for four more years (scheduled to sunset 1/1/2019) by the state assembly and senate. A division analysis is being prepared. (This analysis was completed 8/24/2018).

**c. Communications Division**

On May 30<sup>th</sup> Mike Amato presented options for using the large B-Fund balance to the Commissioners. Without taking a final vote, commissioners indicated that we should continue to follow status quo with the program balance, and if the fund expires after a 1/1/2023 sunset, CD should seek legislative direction regarding movement of any surplus B-Fund balance to other universal service programs.

Resolution T-17615 was adopted on July 26, 2018, adopting the same CHCF-B budget for fiscal year 2018-19 as that for last year's (2017-18) FY budget.

**6. Other Administration Matters**

- a. Amy Warshauer of Frontier Communications has been nominated as an alternate and is available to replace Charlie Born as Frontier's CHCF-B representative when necessary
- b. Amy's resume and a letter of nomination will be forwarded to CD and the Commission's Executive Directors.

**7. New agenda items for next meetings**

- a. Michael Foreman wants to discuss the annual report at the next administrative committee meeting;
- b. Review and approval of minutes;
- c. Email and discussion about updated loan repayment dates reported by Fiscal. (Fiscal later clarified that the \$35 million and \$24 million loans are scheduled for repayment on 6/30/2019, as reflected in the 12/13/2018 Administrative Committee meeting Fiscal Report)

**8. Date and Time for the next meeting:**

- a. The next meeting will be held on Thursday, November 14, 2018 from 10:30 am to 12:00 pm;
- c. The meeting was adjourned at 10:48 am