Minutes of CHCF-B Administrative Committee (AC) Meeting
December 13, 2018 at 11:00 am

Adopted

Venue
California Public Utilities Commission
505 Van Ness Ave., Room 3204
San Francisco, CA 94102

Attendees
Primary Members
Patrick Hoglund, CPUC – Public Advocates Office
Michael Foreman, AT&T
Charlie Born, Frontier Communications

Liaisons
Tom Laxton, CPUC – Communications Division
Michelle Morales, CPUC – Fiscal Office

Others
Felix Robles, CPUC – Communications Division
Dorris Chow, CPUC – Communications Division
Sindy Yun, CPUC – Legal Division
Kevin Pardo, CPUC – Public Advocates Office

1. Introductions

2. Announcements

No announcements.

3. Public Comments – None

4. Review and Approval of Minutes
Patrick Hoglund motioned to review minutes from August 23, 2018. Michael Forman and Charlie Born moved to approve and adopt the August 23 minutes.

5. Liaison Staff Reports

a. Fiscal Report

Not all accounting periods are closed and are subject to change. Staff costs are not populating but revenues and claim payments are correct. There is a $40.2 million surplus. Charlie Born asked about the loan amount. Michelle explained the loan amount is on line 24 to line 27. The 59M loan will be repaid on 6/30/19 plus interest. (Note: On 1/10/2019 Fiscal notified CD that the General Fund loans totaling $59M were repaid on 12/14/2018, with additional interest of approximately $13.911M.)

b. Legal Report

Sindy mentioned the new Bagley-Keene Act regarding teleconference for committee meetings (Assembly Bill 2958). She suggested people take a look at the new statue and if they have any question, let her know.

On September 28, 2018, Governor Brown signed into law Assembly Bill 2958, codified as Government Code section 11123.5, which provides additional ways to hold committee meeting by teleconference. The Bagley-Keene Act (the BK Act) (Govt Code section 11120 *et seq*.) provides rules for how state meetings are to be conducted. The BK Act applies to all advisory board meetings, including this committee meetings. A quorum must be present at one physical location - in this case, a quorum is considered 2 out of 3 members.

c. Communications Division
Felix had nothing to add.

6. Other Administration Matters

a. Charlie will email Felix a resume and a letter of nomination for his alternate (Amy Warshauer).
b. Patrick will need a copy of the June 2017 minutes to attach to the annual report. When completed, he will circulate the draft and cc Dorris and Tom. Patrick can contact Tom if he needs a copy of the June minutes.

7. New agenda items for next meetings

a. No new agenda items.

8. Date and Time for the next meeting:

a. The next meeting will be held on Thursday, February 21, 2019 from 10:30 am to 12:00 pm;
c. The meeting was adjourned at 11:30 am.