

Level 3 2015 Report and 2016 Plan – CPUC GO

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March 25, 2016



INTRODUCTION

This first Annual Plan is submitted by *Level 3 Communications LLC* ("*Level 3*") to the Public Utilities Commission of California ("CPUC") pursuant to Sections 8281-8286 of the Public Utilities Code and Sections 9 and 10 of General Order 156 ("GO 156").

Level 3 is committed to actively (i) identifying, (ii) encouraging business opportunities for, (iii) purchasing products and services from, and (iv) growing Level 3's base of Women, Minority, Disabled Veteran and Lesbian, Gay, Bisexual and Transgender Business Enterprises ("WMDVLGBTBE") pursuant to the CPUC GO156. *Level 3* has an established nationwide Federal Small & Diverse Business Subcontracting Plan pursuant to FAR 19.704 and FAR clause 52.219-9.

Level 3 acquired tw telecom on October 30, 2014. As a result, it is assuming tw telecom's reporting obligations to the CPUC as a combined company, beginning in 2015. As a provider of telecommunications services whose gross annual revenue exceeds \$25 million, *Level 3* recognizes its obligation to provide the CPUC with annual detailed and verifiable plans concerning its WMDVLGBTBE procurement in all related categories. In order to accomplish the objectives and requirements set forth in GO156, *Level 3* identified areas that differ from its Federal and other state plans that require a focused effort and re-alignment of *Level 3*'s Supplier Diversity program requirements. Level 3's Supplier Diversity Team, North American Procurement organization and employees are excited about the opportunity to continue to improve its Supplier Diversity program and increase its WMDVLGBTBE spend.

For its first year under a CPUC Plan, Level 3 plans to focus on communications with its Supplier base, with the intent to strengthen its ability to expand (i) ongoing business with WMDVLGBTBE vendors and (ii) its Supplier Diversity program within California. Expected communication improvements include building and publishing new internal and external website content to deliver Supplier Diversity information, training and policy expectations that will contribute to employee spend and purchasing decisions affecting California and other local markets nationwide. Internal communications will target purchasing decision makers with new policy requirements for supplier diversity inclusion whenever practicable. Information is being developed and will be made available to employees to include Level 3's diversity plans, policies, diverse supplier organization links, and prospective and current supplier lists. Additionally, information will be provided to current incumbents supporting Level 3's Tier 2 program. Potential suppliers will be required to submit a *Supplier Certification Form* as part of the standard vendor on-boarding process.

Level 3 requests that all new suppliers complete a Supplier Certification Form to represent their business size, structure, classification and diversity certification status. As part of the integration activities the Supplier Certification Form is being updated and modified to include certification requirements in support of this Plan. In 2015, Level 3 integrated the tw telecom and Level 3 ERP systems and vendor records. This effort provides benefits that will enhance Level 3's ability to capture monitor and report Supplier Diversity information. These initiatives are intended to change how Level 3's suppliers interact with Level 3 by providing clear instruction to Suppliers through web-based communication tools. Furthermore, as Level 3 works on the ERP financial system integrations, it is exploring opportunities to automate workflow functionality for purchases.

In 2016, Level 3 plans to expand and update its employees' awareness of WMDVLGBTBEs opportunities and methods to identify new WMDVLGBTBE suppliers through training and improved



resources. Additionally, Level 3's Diversity Administrator will continue to work with the local market teams to: further train them on new and available tools to identify diverse resources (available both on Level 3's internal webpage and on external resources such as the CPUC's Clearinghouse); and familiarize employees with GO156 and the associated plan requirements.

In this first year of the Plan, Level 3 is focused on establishing a baseline for monitoring future successes, improving any weaknesses, and making sure that those individuals who are in a position to make purchasing decisions understand and follow through on Level 3's commitment to supplier diversity. The objective of Level 3's supplier diversity training is to ensure that the North America Procurement organization, regional leadership, and local offices are all armed with the appropriate resources, information, and tools to identify and award business to diverse sources of supply.

In the coming 1-2 years, Level 3 will place an emphasis on establishing partnerships with local Small Business Administrations and Ethnic Chambers to identify additional opportunities for expanding its local spending and community participation in local events, as applicable. Additionally, Level 3 will review its internal procurement document templates (i.e., RFx, Purchase Order and Agreements) and update language necessary to support communications to its suppliers related to Level 3's commitment to its supplier diversity programs.

Level 3 is committed to building a strong base of diverse suppliers. Level 3 believes that supporting the diverse supplier community is the right thing to do for the company, the communities it serves, and its customers.

GO156, §9 ANNUAL REPORT

9.1.1 DESCRIPTION OF WMDVLGBTBE PROGRAM ACTIVITIES ENGAGED IN DURING THE PREVIOUS CALENDAR YEAR. THIS DESCRIPTION SHALL INCLUDE BOTH INTERNAL AND EXTERNAL ACTIVITIES.

Beginning in 2016, an Annual Report will be submitted that includes the following topics:

Internal Activities

- Training and Education
- Employee Communication
- Data Quality and Reporting
- Tier 2 Program

External Activities

• Involvement in supplier diversity organizations



9.1.2 A SUMMARY OF **WMDVLGBTBE** PURCHASES AND/OR CONTRACTS, WITH BREAKDOWNS BY ETHNICITY, PRODUCT AND SERVICE CATEGORIES COMPARED WITH TOTAL UTILITY CONTRACT DOLLARS AWARDED TO OUTSIDE VENDORS IN THOSE CATEGORIES.

In 2016, Reports will be provided that represent; the Supplier Diversity Annual Results by Ethnicity – California Direct and Tier 2 (Sub), Supplier Diversity Procurement by Products and Services Category-California Direct, Supplier Diversity Procurement Contracts, Supplier Diversity Procurement by Products and Services Category - California Subcontract, and the Standard Industry Code WMDVLGBTBE California Spend Report.

Supplier Diversity Annual Results By Ethnicity – California Direct and Tier 2 (Sub)

•				2045	
		DIRECT \$	SUB Ś	2015	%
ALIFORNIA		DIRECTS	SOB \$	Total Direct & Sub \$	70
	Asian-Pacific	\$17,036	\$377,626	\$394,662	0.01%
	Black	\$0	\$3,366	\$3,366	0.00%
MBE (Men only)	Hispanic	\$2,213,149	\$47,519	\$2,260,668	1.03%
	Native-American	\$0	\$0	\$0	0.00%
	Other (Minority Only)	\$1,140,493	\$0	\$1,140,493	0.53%
	Total Minority Men	\$3,370,677	\$428,511	\$3,799,188	1.57%
	Asian-Pacific	\$0	\$127	\$127	0.00%
	Black	\$0	\$0	\$0	0.00%
11/05	Hispanic	\$75,433	\$0	\$75,433	0.04%
WBE	Native-American	\$0	\$5	\$5	0.00%
	Other	\$889,196	\$2,163,131	\$3,052,327	0.41%
	Total Minority Women	\$964,629	\$2,163,263	\$3,127,892	0.45%
	Disabled Veteran Owned -				
	MEN	\$0	\$48,167	\$48,167	0.00%
DVBE	Disabled Veteran Owned -				
	Women	\$0	\$0	\$0	0.00%
	Total DVBE	\$0	\$48,167	\$48,167	0.00%
		·			
Minori	ty Business Enterprise	\$3,370,677	\$428,512	\$3,799,189	1.57%
(MBE-MEN only)				
Women B	usiness Enterprises (WBE)	\$964,629	\$2,163,263	\$3,127,892	0.45%
Subtotal Minority M	/omen Business Enterprise (MWBE)	\$4,335,306	\$2,591,775	\$6,927,081	2.01%
Subtotal Willonty, W		34,555,500	\$2,591,775	30,927,001	2.01/0
Service Disable	d Veteran Business Enterprise	\$0	\$48,167	\$48,167	0.00%
	•			. ,	
1	TOTAL MWDVBE	\$4,335,306	\$2,639,941	\$6,975,247	2.01%
G	ross Procurement	\$288,615,405	1		
	Exclusions	\$0	1		

NOTE: GROSS AND NET PROCUREMENT ARE BASED ON LEVEL 3'S CA DIRECT SPEND ONLY (LESS EMPLOYEE, UTILITY, CARRIERS AND TAX SPEND). THEREFORE, THE PERCENTAGE CALCULATION IS DERIVED FROM DIRECT SPEND/NET PROCUREMENT. PER CPUC GO 156 (JUNE 2015) SECTION 8.3, NUMERICAL GOALS WILL BE EXCUSED FOR THE FIRST FIVE YEARS FOR LGBTBE'S IN ORDER THAT PARTICIPATION IN PROCUREMENT PROGRAMS CAN BE ESTABLISHED AND IMPLEMENTED TO GATHER DATA AND EXPERIENCE TO SET MEANINGFUL TARGET GOALS.



CALIFORNIA		2015 Diversity Spend Report for CA PUC General Order 156									
	-	Products	Services	UNK	Total	%					
MBE (Men											
only)	Asian-Pacific	\$17,036	\$0	\$0	\$17,036	0.01%					
	Black	\$0	\$0	\$0	\$0	0.00%					
	Hispanic	\$2,198,365	\$1,248	\$13,535	\$2,213,149	1.03%					
	Native-American	\$0	\$0	\$0	\$0	0.00%					
	Disabled Veteran Owned	\$0	\$0	\$0	\$0	0.00%					
	Other Diverse Classifications	\$1,499,011	\$46,293	\$7,528	\$1,552,831	0.72%					
	Total Diverse Men	\$3,714,412	\$47,541	\$21,063	\$3,783,016	1.76%					
WBE	Asian-Pacific	\$0	\$0	\$0	\$0	0.00%					
	Black	\$0	\$0	\$0	\$0	0.00%					
	Hispanic	\$27,857	\$45,094	\$2,481	\$75,433	0.04%					
	Native-American	\$0	\$0	\$0	\$0	0.00%					
	Disabled Veteran Owned	\$0	\$0	\$0	\$0	0.00%					
	Other Diverse Classifications	\$0	\$0	\$0	\$0	0.00%					
	Women-Owned (Non minority)	\$599,330	\$216,670	\$73,197	\$889,196	0.41%					
	Total Diverse Women	\$627,187	\$261,764	\$75,678	\$964,629	0.45%					
					1						
Min	ority Business Enterprise (MBE-MEN only)	\$3,714,412	\$47,541	\$21,063	\$3,783,016	1.76%					
Wome	n Business Enterprises (WBE)	\$627,187	\$261,764	\$75,678	\$964,629	0.45%					
Subtota	al Minority, Women Business										
	Enterprise (MWBE)	\$4,341,599	\$309,304	\$96,741	\$4,747,644	2.21%					
Service Disa	bled Veteran Business Enterprise	\$0	\$0	\$0	\$0	0.00%					
	TOTAL MWDVBE	\$4,341,599	\$309,304	\$96,741	\$4,747,644	2.21%					
	Gross Procurement										
	Exclusions	\$450.004.640	644 733 543	CAA 660 470	624E 200 2E4	100.00/					
	Net Procurement	\$158,904,640	\$14,732,542	\$41,662,170	\$215,299,351	100.0%					

Supplier Diversity Procurement by Products and Services Category - California Direct

NOTE: GROSS AND NET PROCUREMENT ARE BASED ON LEVEL 3'S CA DIRECT SPEND ONLY (LESS EMPLOYEE, UTILITY, CARRIERS AND TAX SPEND). THEREFORE, THE PERCENTAGE CALCULATION IS DERIVED FROM DIRECT SPEND/NET PROCUREMENT. PER CPUC GO 156 (JUNE 2015) SECTION 8.3, NUMERICAL GOALS WILL BE EXCUSED FOR THE FIRST FIVE YEARS FOR LGBTBE'S IN ORDER THAT PARTICIPATION IN PROCUREMENT PROGRAMS CAN BE ESTABLISHED AND IMPLEMENTED TO GATHER DATA AND EXPERIENCE TO SET MEANINGFUL TARGET GOALS.

Supplier Diversity Procurement by Products and Services Category - California Subcontract (Please see table on following page.)



			Level 3 Supplier Dive	ersity Tier 2 Spend	Report - 2015 - VTI	0
Denotes a formula	cell, please do		ucts	Servic	Total	
not enter figures		Direct	Indirect	Direct	Indirect	
	Asian-Pacific	\$967,112.93	\$3,946,151.37	\$2,018,375.56	\$70.70	\$6,931,710.5
	Black	\$4,950.00	\$29,644,554.66	\$4,763.73	\$3,065.00	\$29,657,333.3
	Hispanic	\$3.00	\$11,411,476.11	\$86,076.17	\$28.07	\$11,497,583.3
	ivative-	\$0.00	\$13,302.00	\$0.00	\$265.75	\$13,567.7
MBE	ेकक्षं (Minority ONLY -					
(MEN ONLY)	Exclude					
	Veteran-	\$0.00	\$176,393.31	\$699,619.00	\$252,661.00	\$1,128,673.1
	Owned and					
	CU Total Minority					
	Men	\$972,065.93	\$45,191,877.45	\$2,808,834.46	\$256,090.52	\$49,228,868.3
	Asian-Pacific	\$0.00	\$323.34	\$149.54	\$113.90	\$586.1
	Black	\$0.00	\$0.00	\$0.00	\$76.18	\$76.
	Hispanic	\$0.00	\$0.00	\$1.75	\$0.00	\$1.7
WBE	ivative-	\$0.00	\$0.00	\$4.67	\$83.61	\$88.2
	Other	\$102,299.59	\$26,300,677.95	\$960,747.23	\$1,934,228.71	\$29,297,953.4
	Total Minority	A102 200 E0	A20 201 001 20	A000 000 10	\$1,934,502.40	
	∀omen	\$102,299.59	\$26,301,001.29	\$960,903.19	¥1,334,302.40	\$29,298,706.4
	Disabled	\$0.00	\$287,953.96	\$329,288.02	\$584.27	
	Veteran Owned - MEN	\$0.00	\$0.00	\$0.00	\$37.47	\$617,863.1
DVBE	Disabled	\$0.00	\$159,800.00	\$329,288.02	\$621.74	+ 400 TOO :
	Veteran Owned - WOMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$489,709.1
	Total DVBE	\$0.00	\$447,753.96	\$658,576.04	\$1,243.48	\$1,107,573.4
Total Minority Busi (MBE Mer		\$972,065.93	\$45,191,877.45	\$2,808,834.46	\$256,090.52	\$49,228,868.3
(FIDE FIEL	l Olliy)					
Women Business Ei	nterprises (¥BE)	\$102,299.59	\$26,301,001.29	\$960,903.19	\$1,934,502.40	\$29,298,706.4
Subtotal Women, M Enterprise		\$1,074,365.52	\$71,492,878.74	\$3,769,737.65	\$2,190,592.92	\$78,527,574.
Service Disabled Veteran Business Enterprise (DVBE)		\$0.00	\$447,753.96	\$658,576.04	\$1,243.48	\$1,107,573.4
TOTAL W	MDVBE	\$1,074,365.52	\$71,940,632.70	\$4,428,313.69	\$2,191,836.40	\$79,635,148.3
Gross Procurement				\$239,695,428.31		
sioss Procurement Ixclusions				\$34,000.00		
let Procurement				\$239,661,428.31		
otal Net Product Procu	rement			\$755,238,495,87		
otal Net Service Procu				\$586,898,32		
et Procurement	remer N			\$755,825,394.19		
iet i foculement				w100,020,004,10		

*PER CPUC GO 156 (JUNE 2015) SECTION 8.3, NUMBERICAL GOALS WILL BE EXCUSED FOR THE FIRST FIVE YEARS FOR LGBTBE'S IN ORDER THAT PARTICIPATION IN PROCUREMENT PROGRAMS CAN BE ESTABLISHED AND IMPLEMENTED TO GATHER DATA AND EXPERIENCE TO SET MEANINGFUL TARGET GOALS .



Unless otherwise described in the 2015 Report, Level 3 intends to utilize the following WMDVLGBTBE Procurement SIC Code Legend:

SIC Cat.	SIC Category Description	SIC Cat.	SIC Category Description	SIC Cat.	SIC Category Description	SIC Cat.	SIC Category Description
	Mining and Quarrying of Nonmetallic		Railroad Transportation		Food Stores		Administration of Economic
14	Minerals, Except Fules	40	·	64		96	Programs
	Building Construction General		Local and Suburban Transit and		Real Estate		National Security and International
	Contractors & Operative Builders		Interurban Highway Passenger				Affairs
15		41	Transportation	65		97	
	Heavy Construction		Motor Freight Transportation and		Holding and Other Investment		Nonclassifiable Establishments
16		42	Warehousing	67	Offices	99	
	Construction Special Trade		United States Postal Service		Hotels, Rooming Houses, Camps,		
17	Contractors	43		70	and Other Lodging Places		
20	Food and Kindred Products	44	Water Transportation	72	Personal Services		
21	Tobacco Products	45	Transporation by Air	73	Business Services		
	Textile Mill Products		Pipelines, Except Natural Gas		Automotvie Repair, Services, and		
22		46		75	Parking		
	Apparel & Other Finished Products		Transportation Services		Miscellaneous Repair Services		
23	Made from Fabrics & Similar Materials	47		76	-		
	Lumber and Wood Products, Except		Communications		Motion Pictures		
24	Furniture	48		78			
	Furniture and Fixtures		Electric, Gas, and Sanitary		Amusement and Recreation		
25		49	Services	79	Services		
26	Paper and Allied Products	50	Wholesale Trade-durable Goods	80	Health Services		
	Printing, Publishing, and Allied		Wholesale Trade-non-durable		Legal Services		
27	Industries	51	Goods	81			
	Chemicals and Allied Products		Building Materials, Hardware,		Educational Services		
			Garden supply, and Mobile Home				
28		52	Dealers	82			
	Petroleum Refining and Related		General Merchandise Stores		Social Services		
29	Industries	53		83			
	Rubber and Miscellaneous Plastics		Food Stores		Museums, Art Galleries, and		
30	Products	54		84	Botanical and zoological Gardens		
31	Leather and Leather Products	66	Automotive Dealers and Gasoline	86	Membership Organizations		
31		55	Service Stations	00			
	Stone, Clay, Glass, and Concrete Products		Apparel and Accessory Stores		Engineering, Accounting, Research		
32	Products	56		87	Management, and Releated Services		
52	Primary Metal Industries*		Home Furniture, Furnishings, and	07	Private Households		
33	Fillinary Metal industries	57	Equipment Stores	88	Filvale Households		
	Fabricated Metal Products, Except	0.	Eating and Drinking Places		Miscellaneous Services		
	machinery and Transportation		Lating and Drinking Flaces		Wiscellaricous oci vices		
34	Equipment	58		89			
-	Industrial & Commerical Machinery &		Miscellaneous Retail		Executive, Legislative, and General		
35	Computer Equipment	59		91	Government, Except Finance		
	Electronic and Other Electrical		Dispository Institutions		Justice, Public Order and Safety		
	Equipment and Components, Except						
36	Computer Equipment	60		92			
	Transportation Equipment		Non-depository Credit Institutions		Public Finance, Taxation, and		
37		61		93	Monetary Policy		
	Measuring, Analyzing, and Controlling		Security and Commodity Brokers,		Administration of Human Resource		
	Instruments; Photographic, Medical &	1	Dealers, Exchanges, and Services		Programs		
38	Optical Goods; Watches & Clocks	62		94			
	Miscellaneous Manufacturing Industries		Insurance Carriers		Administration of Environmental		
39		63		95	Quality and Housing Programs		

For the Detailed Results of Supplier Diversity Procurement by Standard Industry Codes

Please See Tables on Following Pages



Standard Industry Code 2015 WMDVLGBTBE California Spend Report

																		Women	Subtotal	Service Disable Veteran		
																	Minority	Busines s	Women, Minority	s Busines		
NAICS	SIC	NAICS DESCRIPTION	As	ian Vomen	Bl: Men	vomen	Hispa	Vomen	Native-A	Women	Disabled	Veteran	Otł Men	er Women	Total Minority Men	Total Minority Women	Business Enterprise (MBE)	Enterpri se (WBE)	Business Enterprise (WMBE)	s Enterpri se	Total ₩MDVBE	Total Exp
(blank)	510	(blank)	0	0	0	0	0	O	0	0	0	0	20,681	147,374	20,681	147,374	20,681	147,374	168,055	0	168,055	86,919,697
22	49	Utilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
221118		Other Electric Power Generation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
221121		Electric Bulk Power Transmission and Contro	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
221122		Electric Power Distribution	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
221210		Natural Gas Distribution(1)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
221310		Water Supply and Irrigation Systems(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
221330		Steam and Air-Conditioning Supply(0) Commercial and Institutional Building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
236220	15	Construction(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2371	16	Utility System Construction Water and Sewer Line and Related	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
237110	16	Structures Construction(0) Power and Communication Line and	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23713	16	Related Structures Construct	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
237130	16	Power and Communication Line and Related Structures Constr(0)	0	0	0	0	2,075,044	0	0	0	0	0	0	0	2,075,044	0	2,075,044	0	2,075,044	0	2,075,044	3,510,219
237310	16	Highway, Street, and Bridge Construction(1) Other Heavy and Civil Engineering	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	760,536
237990	16	Construction(1) Structural Steel and Precast Concrete	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
238120	17	Contractors(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23821	17	Electrical Contractors	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
238210	17	Electrical Contractors(0)	0	0	0	0	12,087	0	0	0	0	0	1,119,812	7,049	1,131,899	7,049	1,131,899	7,049	1,138,948	0	1,138,948	2,202,524
238220	17	Plumbing, Heating, and Air-Conditioning Contractors(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	670
238290	17	Other Building Equipment Contractors(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
238390		Other Building Finishing Contractors(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
238910	17	Site Preparation Contractors(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
238990		All Other Specialty Trade Contractors(0)	0	0	0	0	0	0	0	0	0	0	0	282,971	0	282,971	0	282,971	282,971	0	282,971	762,147
332911	34	4 Industrial Valve Manufacturing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
33411		Computer and Peripheral Equipment Manufa	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
334111		Electronic Computer Manufacturing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	72,314
3342		5 Communications Equipment Manufacturing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	310,515
33421			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		5 Telephone Apparatus Manufacturing		-		-		-	-	-	-			-		-		-	-			
334210		5 Telephone Apparatus Manufacturing(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	564,150
334220		5 Radio and Television Broadcasting and Wire		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
334290		5 Other Communications Equipment Manufact		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
334413		5 Semiconductor and Related Device Manufac	1 0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
334417	3	5 Electronic Connector Manufacturing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
334418	3	5 Printed Circuit Assembly (Electronic Assembl	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
334419	3	Other Electronic Component Manufacturing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
334513	3	Instruments and Related Products Manufact	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
334515	3	Instrument Manufacturing for Measuring an	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	65,165
335911	3	5 Storage Battery Manufacturing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20,840
335921		Fiber Optic Cable Manufacturing	0	0	0	0	0	0	0	0	0	0	0	1,240	0	1,240	0	1,240	1,240	0	1,240	1,240
335929		3 Other Communication and Energy Wire Man	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
33599		5 All Other Electrical Equipment and Compone	. 0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
335999		5 All Other Miscellaneous Electrical Equipmer		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
339999		All Other Miscellaneous Manufacturing(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
423420		Office Equipment Merchant Wholesalers(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	425
423420				0	0	0	0	0	0	0	0	0	0	4,338	0	4,338		4,338	4,338	0	4,338	
		Computer and Computer Peripheral Equipme	0														0					4,338
423610		Electrical Apparatus and Equipment, Wiring	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,039
423690		O Other Electronic Parts and Equipment Merch	: 0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
423810		Construction and Mining (except Oil Well) M	0	0	0	0	124,718	0	0	0	0	0	0	0	124,718	0	124,718	0	124,718	0	124,718	124,718
42383	50	Industrial Machinery and Equipment Mercha	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23
423990	50	Other Miscellaneous Durable Goods Mercha	0	0	0	0	o	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
424490	5	Other Grocery and Related Products Merchar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



							1														
444130	52 Hardware Stores(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
454390	54 Other Direct Selling Establishments(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
482112	40 Short Line Railroads	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
485112 488119	41 Commuter Rail Systems	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
493110	45 Other Airport Operations 42 General Warehousing and Storage(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
511199	27 All Other Publishers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5112	73 Software Publishers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
511210	73 Software Publishers(1)	17,036	0	0	0	0	0	0	0	0	0	0	0	17,036	0	17,036	0	17,036	0	17,036	852,101
512240	73 Sound Recording Studios(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
515120	48 Television Broadcasting(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
515210	48 Cable and Other Subscription Programming[]	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
517	48 Telecommunications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5171	48 Wired Telecommunications Carriers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
517110	48 Wired Telecommunications Carriers(1)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	33,402
517210	48 Wireless Telecommunications Carriers (exce	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
51791	48 Other Telecommunications(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
517911	48 Telecommunications Resellers	0	0	0	0	0	0	0	0	0	0	0	88,287	0	88,287	0	88,287	88,287	0	88,287	88,287
517919	48 All Other Telecommunications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,368,077
518	73 Data Processing, Hosting, and Related Servic	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
518210	73 Data Processing, Hosting, and Related Servic	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	39,506
519110	73 News Syndicates(0)	0	0	0	0		0	0	0	0	0	0	0		0		0		0	0	
519130 519190	27 Internet Publishing and Broadcasting and W 73 All Other Information Services(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0 35,913
522320	73 Financial Transactions Processing, Reserve,	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
525110	63 Pension Funds(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
53	65 Real Estate and Rental and Leasing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
531	65 Real Estate	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
			0	o	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
53112	65 Lessors of Nonresidential Buildings (except	0																			
531120	65 Lessors of Nonresidential Buildings (except	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,905
531190	65 Lessors of Other Real Estate Property(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5312	65 Offices of Real Estate Agents and Brokers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
53121	65 Offices of Real Estate Agents and Brokers(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
531210	65 Offices of Real Estate Agents and Brokers(1)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
53131	65 Real Estate Property Managers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
531312	65 Nonresidential Property Managers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
53132	65 Offices of Real Estate Appraisers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
531390	65 Other Activities Related to Real Estate(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
532111	75 Passenger Car Rental	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
532490		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	73 Other Commercial and Industrial Machinery				-																
5411	73 Legal Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
54111	81 Offices of Lawyers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
541110	81 Offices of Lawyers(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
54119	73 Other Legal Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
541199	73 All Other Legal Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
54121	87 Accounting, Tax Preparation, Bookkeeping, a	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
541211	87 Offices of Certified Public Accountants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
54133	87 Engineering Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
541330	87 Engineering Services(0)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	241,154
541340	73 Drafting Services(0)	0	0	0	0	0	75,433	0	0	0	0	0	0	0	75,433	0	75,433	75,433	0	75,433	75,433
				0	0		0	0			0	0	0		0				0	0	0
541370	73 Surveying and Mapping (except Geophysical)	0	0	U	U	0	U	U	0	0	U	U	U	0	U	0	0	0	U	U	U

*PER CPUC Go 156 (June 2015) Section 8.3, NUMERICAL GOALS WILL BE EXCUSED FOR THE FIRST FIVE YEARS FOR LGBTBE'S IN ORDER THAT PARTICIPATION IN PROCUREMENT PROGRAMS CAN BE ESTABLISHED AND IMPLEMENTED TO GATHER DATA AND EXPERIENCE TO SET MEANINGFUL TARGET GOALS.



9.1.3 **Program Expenses**

Expense Category	Description	2015 Actuals
Wages, Other Employee Expense	Salary and payroll related costs of employees working on WMDVBE matters, Office space, travel, and other non-wage costs	\$150,000
Program Expenses & Training	Printing, postage, supplies, outreach, and other costs directly related to programs including costs related to training employees (internal) and suppliers (external)	\$7,500
Reporting Expenses	Computer, accounting, printing and other expenses in preparing reports to CPUC.	\$500
Consultants and Contractors	Costs of hiring consultants and contractors to assist with WMDVBE program.	\$0
Other	Miscellaneous costs that do not fit in other categories.	None Identified
Total		\$158,000

9.1.4 A DESCRIPTION OF PROGRESS IN MEETING OR EXCEEDING SET GOALS AND AN EXPLANATION OF ANY CIRCUMSTANCES THAT MAY HAVE CAUSED THE UTILITY TO FALL SHORT OF ITS GOALS.

This is the first year that Level 3 is submitting a Plan. The 2015 Report will establish the baseline for year over year goal attainment or subsequent shortfalls by diversity category.

- **9.1.5** A SUMMARY OF PRIME CONTRACTOR UTILIZATION OF WMDVLGBTBE SUBCONTRACTORS. This is the first year that Level 3 is submitting a Plan. The 2015 Report will establish the baseline for Tier 2 year over year goal attainment or subsequent shortfalls by diversity category.
- 9.1.6 A LIST OF WMDVLGBTBE COMPLAINTS RECEIVED DURING THE PAST YEAR, ACCOMPANIED BY A BRIEF DESCRIPTION OF THE NATURE OF EACH COMPLAINT AND ITS RESOLUTION OR CURRENT STATUS.

COMPLAINTS WILL BE MONITORED AND REPORTED IN 2016.

9.1.7 A SUMMARY OF PURCHASES AND/OR CONTRACTS FOR PRODUCTS AND SERVICES IN EXCLUDED CATEGORIES.

Level 3's understanding is that the GO 156 Ruling on November 14, 2003, ended the exclusion category. Level 3 does not intend to exclude any product/service category from its purchase base other than those specifically stated in General Order 156, Section 8 such as payments to other utilities, government fees and taxes.

9.1.8 A DESCRIPTION OF ANY EFFORTS MADE TO RECRUIT WMDVLGBTBE SUPPLIERS OF PRODUCTS OR SERVICES IN PROCUREMENT CATEGORIES WHERE WMDVLGBTBE UTILIZATION HAS BEEN LOW, SUCH AS LEGAL AND FINANCIAL SERVICES, FUEL PROCUREMENT, AND AREAS THAT ARE CONSIDERED HIGHLY TECHNICAL IN NATURE.

To be addressed and reported, as applicable, in the 2016 Report.

9.1.9 UTILITIES SHALL RETAIN ALL DOCUMENTS AND DATA THEY RELY ON IN PREPARING THEIR WMDVBE ANNUAL REPORT FOR THE LONGER OF EITHER THREE YEARS OR IN CONFORMANCE



WITH THE UTILITIES' INDIVIDUAL DOCUMENT RETENTION POLICIES, AND SHALL PROVIDE THESE DOCUMENTS AND DATA TO THE COMMISSION UPON REQUEST.

Level 3 is in compliance with this provision.

9.1.10 EACH UTILITY WHICH ELECTS TO REPORT FUEL PROCUREMENT SEPARATELY MUST FILE WITH THE EXECUTIVE DIRECTOR BY MARCH 1 OF EACH YEAR, BEGINNING IN 1991, A SEPARATE DETAILED AND VERIFIABLE REPORT ON WMDVBE PARTICIPATION IN FUEL MARKETS. THESE REPORTS MUST INCLUDE, AT A MINIMUM, THE RESULTS OF PURCHASES IN EACH FUEL CATEGORY. UTILITIES SHALL REPORT RENEWABLE AND NONRENEWABLE ENERGY PROCUREMENT IN A MANNER SIMILAR TO THEIR REPORTING OF FUEL PROCUREMENT.

Level 3 will evaluate the ability to report renewable and nonrenewable energy procurement for future plans.

GO156, §10 2016 ANNUAL PLAN

10.1.1 SHORT, MID, AND LONG TERM GOALS SET AS REQUIRED BY SECTION 8, SUPRA

Level 3 plans to use historical information from prior years once a baseline is established, along with its anticipated company spend for the coming plan year, knowledge of major initiatives and opportunities, and input from key corporate departments, regional leadership, and local management in establishing its annual goals and objectives. While economic factors and influences outside the company's control affect overall purchasing decisions Level 3 will seek opportunities to improve upon stated goals and the resulting accomplishments year over year.

A summary of Level 3's first year goals are as follows:

Term Goal	MBE	WBE	DVBE	LGBT
Short Term (2016)	3.5%	.5%	.5%	*
Mid Term (2019)	5%	1%	1%	*
Long Term (2021)	15%	5%	1.5%	*

*The stated goals are not legally enforceable requirements or quotas of any kind and failure to meet or exceed them, or any other portion of this plan, is not subject to any penalty. **PER CPUC Go 156 (JUNE 2015) SECTION 8.3, NUMERICAL GOALS WILL BE EXCUSED FOR THE FIRST FIVE YEARS FOR LGBTBE**'S IN ORDER THAT **PARTICIPATION IN PROCUREMENT PROGRAMS CAN BE ESTABLISHED AND IMPLEMENTED TO GATHER DATA AND EXPERIENCE TO SET MEANINGFUL TARGET GOALS**.

10.1.2 A DESCRIPTION OF **WMDVLGBTBE** PROGRAM ACTIVITIES PLANNED FOR THE NEXT CALENDAR YEAR. THIS DESCRIPTION SHALL INCLUDE BOTH INTERNAL AND EXTERNAL ACTIVITIES

In 2016, Level 3 plans to work with California business units to identify opportunities to expand the use of WMDVLGBTBE vendors.

In order to meet its 2016 goals, Level 3 is in the process of establishing the following *internal* activities:



1. Local Goals and Objectives.

In order for any program to be effective, Level 3 believes that goals and objectives must be established at the lowest common level within the company to ensure success. While Level 3 has established supplier diversity goals and objectives in North America in support of its Federal plan, the company is also aware that the CA Plan and goals has components that must be applied to each individual market for them to be meaningful. In 2016, the Supplier Diversity Team, North American Procurement Organization, and CA Local Management will, through collaborative planning and implementation sessions, continue efforts to reinforce the Supplier Diversity goals for each of the California markets that will ultimately contribute to the overall 2016 Plan. This reinforcement process will engage, challenge, and establish local accountability to identify new and diverse sources of supply for employees who make purchasing decisions.

2. <u>Training and Education</u>.

Level 3 plans to train its North American Procurement Managers, Buyers and purchasing decision makers on the requirements, and benefits of having a supplier diversity program beginning in 2016. The goal of the training will be to educate Level 3 personnel on the existence and importance of the Supplier Diversity Program, the CA Plan and associated goals and requirements, along with providing access and visibility to available tools and resources in support of purchasing decision.

In addition to updated training Level 3 will work to institute a targeted refresher training that is intended to continue to be communicated to the California market management team(s). By having the management team and employees be knowledgeable about the WMDVLGBTBE program, and well versed and familiar with the necessary supplier diversity "tools" to succeed, Level 3 will be positioned to be successful under this Plan.

Specific topics to be covered in 2016 market specific diversity training include:

- Visibility to the goals and requirements stated within the 2016 Annual Plan as submitted to the CPUC.
- Training on key sections of GO156 and employee responsibility.
- WMDVLGBTBE Prime Contractor Outreach.
- CPUC Clearinghouse as a resource tool for validation of existing and location of potential diverse suppliers.
- 2016 Annual Plan as submitted to the GSA.
- Targeted diversity opportunities for underutilized businesses.



• Local Diversity Leaders and resources.

3. WMDVLGBTBE Prime Contractor Outreach.

Level 3 intends to strengthen its Supplier Diversity Outreach on a continuing basis in 2016. Some of the efforts the company plans to undertake include:

- Actively expanding the company's California source pools by leveraging the CPUC Clearinghouse and the California Department of General Services (DGS) Supplier Diversity Website supplier databases.
- Participate in Supplier Diversity seminars, conferences, workshops, and renew membership(s) with supplier diversity councils.
- Supporting outreach efforts through contacts with minority and small business trade associations, and attendance at minority, veteranowned, service-disabled veteran-owned, lesbian, gay, bisexual and transgender-owned, minority-owned and women-owned business procurement conferences and trade fairs nationally and locally within key markets (i.e., California).
- Partner with the Federal Small Business Administration, or the California state counterpart, to seek alternative sources for supply or opportunities to further mature Level 3's diversity program.
- Partner with an Ethnic Business Association or Ethnic Chamber to seek alternative sources for supply or opportunities to further mature Level 3's *diversity program.*

4. <u>Subcontracting Program.</u>

Level 3 plans to launch its Tier 2 subcontracting program to encourage prime contractors to expand their utilization of WMDVLGBTBE subcontractors pursuant to GO156 §6.3. In particular, Level 3 will focus on prime contractors with whom the company has historically spent over \$500,000 for products and services and \$1,000,000 for construction services.

5. <u>Employee Communication.</u>

Level 3 intends to create and publish information about Supplier Diversity on its internal company site to incorporate resources for employees to increase opportunities to locate diverse suppliers through use of internal bid lists, links to external sites (such as the CPUC and DGS Supplier Diversity website), and other informational tools specific to Supplier Diversity efforts. Level 3 will seek opportunities to further develop means for vendors to update their records with current diversity status, and to streamline WMDVLGBTBE inclusion on bid opportunities. Level 3 is also working to identify a mechanism for new, diverse



suppliers to register for inclusion in future business solicitations. The research, development and implementation are planned for 2016.

6. <u>Contracting.</u>

Level 3 will continue to work to identify bid opportunities and include supplier diversity provisions in its RFXs, company Certification Forms (that enable the company to further identify opportunities and track the diverse status of its supplier base), and incorporate diversity requirements in its due diligence process.

7. Data Quality.

As part of the data integration activities, Level 3 is investigating opportunities to work with its Accounts Payable and IT departments to update and maintain diverse supplier records. New suppliers will be required to complete a Supplier Certification Form and provide current certification information as part of the company's standard vendor on-boarding and set-up process.

8. <u>Supplier Certification.</u>

Level 3 plans to train on and use the CPUC Clearinghouse, including the certification process, and encourage the company's existing diverse suppliers to submit for certification.

Level 3 is in the process of establishing the following *external* actions:

- 1. Attend WMDVLGBTBE Business Opportunity Workshops, Minority Business Enterprise Seminars and Trade Fairs.
- 2. Contact diverse and small business trade associations.
- 3. Identify and work with primary contacts at small and diverse trade associations to improve upon networking and sourcing opportunities.
- 4. Contact diverse business development organizations.
- 5. Attend minority, women-owned, and other diverse business/procurement conferences.

10.1.3 PLANS FOR RECRUITING WMDVLGBTBE SUPPLIERS OF PRODUCTS OR SERVICES WHERE WMDVLGBTBE UTILIZATION HAS BEEN LOW, SUCH AS LEGAL AND FINANCIAL SERVICES, FUEL PROCUREMENT, AND AREAS THAT ARE CONSIDERED HIGHLY TECHNICAL IN NATURE.

 Once a baseline is established, Level 3 plans to meet and work with key departments that purchase products or services in areas where WMDVLGBTBE utilization has been low to help design procurement "packages" that permit and encourage the participation of WMDVLGBTBE concerns.



- Directly or indirectly counsel WMDVLGBTBE suppliers and/or California employees on areas that present subcontracting opportunities.
- 10.1.4 PLANS FOR SEEKING AND OR RECRUITING WMDVLGBTBE SUPPLIERS OF PRODUCTS OR SERVICES IN ANY "EXCLUDED CATEGORY" OF PRODUCTS OR SERVICES WHICH HAS BEEN REMOVED FROM THE PROCUREMENT DOLLAR BASE USED TO SET GOALS BECAUSE OF THE ESTABLISHED UNAVAILABILITY OF WMDVLGBTBE SUPPLIERS. PLANS FOR SEEKING AND OR RECRUITING WMDVLGBTBE SUPPLIERS OF PRODUCTS OR SERVICES WHERE WMDVLGBTBE SUPPLIERS ARE CURRENTLY UNAVAILABLE

Level 3 currently has no plans to purchase or classify any products or services in an "excluded category" in 2016, other than those described above.

10.1.5 PLANS FOR ENCOURAGING BOTH PRIME CONTRACTORS AND GRANTEES TO ENGAGE WMDVLGBTBES IN SUBCONTRACTS IN ALL CATEGORIES WHICH PROVIDE SUBCONTRACTING OPPORTUNITIES.

Level 3 is committed to providing increased opportunities for diverse businesses, but in some cases, the company is challenged by supply chain realities that may impede the ability to buy directly from WMDVLGBTBE suppliers. In those cases, Level 3 will rely upon its prime contractors' Tier 2 subcontracting activities to expand supplier diversity efforts. Level 3 is in the process of implementing a Tier 2 program to encourage its prime providers to utilize diverse suppliers in fulfillment of their contracts. This process is designed to augment existing efforts to increase meaningful business opportunities for diverse suppliers.

Level 3 remains committed to achieving the maximum practical utilization of WMDVLGBTBE vendors in all categories and sees Tier 2 purchases as an opportunity to expand business opportunities. It should be noted, however, that the award of subcontracts are at the sole discretion of the prime contractor.

10.1.6 PLANS FOR COMPLYING WITH THE WMDVLGBTBE PROGRAM GUIDELINES ESTABLISHED BY THE COMMISSION AS REQUIRED BY PUBLIC UTILITIES SECTION 8283(C). THE EXECUTIVE DIRECTOR'S OFFICE WILL BE RESPONSIBLE FOR DEVELOPING, PERIODICALLY REFINING, AND RECOMMENDING SUCH GUIDELINES FOR THE COMMISSION'S ADOPTION IN AN APPROPRIATE PROCEDURAL FORUM

Level 3 will monitor any changes to the program guidelines to ensure continued compliance with the program.