

March 1, 2016

## VIA ELECTRONIC FILING AND OVERNIGHT DELIVERY

Timothy J. Sullivan
Executive Director
California Public Utilities Commission
505 Van Ness Avenue
San Francisco, CA 94102-3298

RE:

PacifiCorp's (U-901-E) 2015 Annual Report on Utilization of Women/Minority/Disabled Veteran Business Enterprises and 2016 Annual Plan – General Order 156

Pursuant to General Order 156, Sections 9 and 10, PacifiCorp, d/b/a Pacific Power, hereby submits its 2015 Annual Report on the Utilization of Women, Minority, Disabled, Veteran Business Enterprises (WMDVBE) and the 2016 Annual Plan. As requested, PacifiCorp is also providing a copy of the General Order 156 Scorecard.

It is respectfully requested that all formal correspondence and Staff requests regarding this report be addressed to the following:

By E-mail (preferred):

datarequest@pacificorp.com

By regular mail:

Data Request Response Center

**PacifiCorp** 

825 NE Multnomah, Suite 2000

Portland, OR 97232

Informal inquiries may be directed to Cathie Allen, Regulatory Affairs Manager, at (503) 813-5934.

Sincerely,

R. Bryce Dalley / Ca R. Bryce Dalley

Vice President, Regulation

Enclosure

cc: Stephanie Green, CPUC



helping to grow opportunities

2015 Annual Report – 2016 Annual Plan



Let's turn the answers on.

#### **EXECUTIVE SUMMARY**

In accordance with the provisions of General Order (GO) 156, PacifiCorp, d/b/a Pacific Power (PacifiCorp or Company) respectfully submits its 2015 Annual Report and 2016 Annual Plan for the Utility Supplier Diversity Program. The Annual Report covers the period of January 1, 2015, through December 31, 2015, and the Annual Plan covers January 1, 2016, through December 31, 2016.

This report provides information regarding the Company's Women, Minority and Disabled Veteran Business Enterprise (WMDVBE) procurement program and summarizes PacifiCorp's utilization of WMDVBE suppliers during 2015. The report generally follows the reporting format guidelines established in California Public Utilities Commission (Commission) Decision (D.) 95-12-045.

#### INTRODUCTION

PacifiCorp's scope of operations in northern California is very limited, serving only 45,000 customers in the communities of Yreka, Mt. Shasta, Crescent City and Alturas. This represents a population density of less than four customers per square mile. By comparison, the population density of Los Angeles and San Francisco exceeds 20,000-30,000 and 12,000-18,000 customers respectively per square mile. PacifiCorp's northern California customers account for only 1.43 percent of the total kilowatt hour sales in PacifiCorp's six state service territory (California, Oregon, Washington, Idaho, Utah and Wyoming).

PacifiCorp continued to build upon the success of the re-energized supplier diversity programs of 2014. The Company program, led by an executive sponsor, was introduced to internal stakeholders and communicated to external suppliers, community organizations and government agencies. Internal stakeholder meetings were held to sensitize staff to the importance of diversity supplier goals and enlist their assistance with achieving the Company goals. A calendar of community events and opportunities to engage diversity suppliers was created and executed by the supplier diversity development team. Work with internal communications resulted in the development of a supplier diversity logo to be used on all external communications materials.

These efforts resulted in an expansion of the competitive opportunities provided to these suppliers. PacifiCorp increased the number of diverse suppliers registered as pre-qualified vendors. There were 342 such vendors registered in 2014, and 462 by the end of 2015, a 35 percent increase. More than 61 percent are also registered with the California Supplier Clearinghouse (Clearinghouse). However, the dollars spent with diversity suppliers decreased 58.34 percent from 2014 to 2015. This decrease was predominantly due to the sale of PacifiCorp's largest WMDVBE supplier to a non-WMDVBE entity.

PacifiCorp continued its focus on supplier outreach efforts in 2015, including networking opportunities with the Hispanic Metropolitan Chamber, the Asian Pacific American Chamber of Commerce of Oregon & Southwest Washington (APACC), and the Oregon Association of Minority Entrepreneurs (OAME).

# PACIFICORP GENERAL ORDER 156 2015 ANNUAL REPORT 2016 ANNUAL PLAN

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#### 2015 ANNUAL REPORT

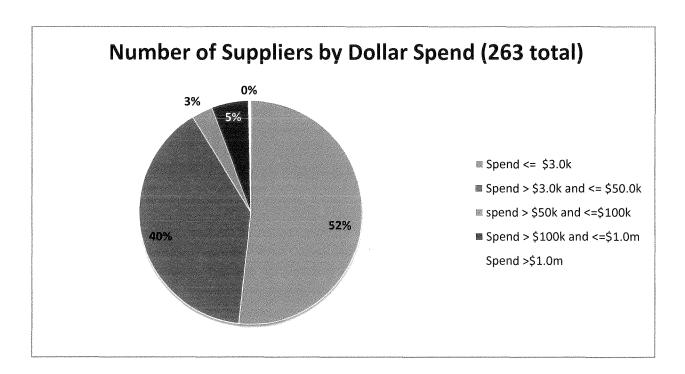
#### 9.1.1 Description of WMDVBE Program Activities

#### **INTERNAL PROGRAM ACTIVITIES:**

PacifiCorp's sourcing model requires that purchase decisions be based on an objective evaluation of documented and pre-established criteria, which include a variety of factors determined by the sourcing team. The Company's objective is to obtain the maximum value:

- For each dollar it spends
- At the lowest "total cost of ownership"

Suppliers who meet the Company's safety, quality, risk management and value for money requirements are invited to the competitive bids and have the opportunity to win business through master contracts, project-specific contracts, local purchase orders and through tier 1 contractors. The Company requires formal competitive bids on purchases greater than \$50,000 but permits informal bids on purchases between \$3,000 and \$50,000. Purchases below \$3,000 can be made by operations staff without the engagement of procurement. Purchases not subject to a formal bid make up 92 percent of the purchase order spend in California.



#### PacifiCorp expanded its diversity supplier database.

To facilitate operations staff identification and use of diversity suppliers, the Company's internal vendor database was expanded and enhanced to make it easier to search for specific goods and services.

In 2015 WMDVBE certifications continued to be verified with all suppliers in PacifiCorp's enterprise resource planning system vendor database. This validation of certification resulted in 462 suppliers identified as WMDVBE. Suppliers were also encouraged to register with the Clearinghouse if they were interested in doing business in California. This diversity supplier database is published on PacifiCorp's intranet and available to procurement personnel and all field staff who are authorized to make local purchases.

#### **INTERNAL STAKEHOLDER EDUCATION:**

During 2014 many of the company personnel and leadership received training on how to increase supplier diversity spend as a part of doing business. In 2015, the company made changes in leadership and personnel roles, so the latter part of 2015 was spent updating materials to conduct the trainings again in 2016. Throughout the year various internal groups will be trained on the importance of the supplier diversity program and how to identify and use diversity suppliers. These trainings will include Pacific Power executive staff, customer service staff, regional area managers, hydroelectric generation projects managers, administrative and facilities staff and transmission and distribution operation managers.

In addition to training on direct purchases, key internal stakeholders will also be trained on the opportunities with tier 1 and tier 2 suppliers.

#### **INTERNAL PROGRAM ACTIVITIES:**

PacifiCorp joined the Business Development Institute which connects the company with certified diverse suppliers and also provides opportunities to benchmark progress with other supplier diversity practitioners and companies on an annual basis.

PacifiCorp updated our on-line tools and resources for registering diverse suppliers, and improved our request for proposal process to encourage more diverse suppliers and their use of diverse sub-contractors during competitive tender events. PacifiCorp continued to maintain an internal target of having at least one diverse supplier invited to participate on at least 60 percent of our applicable competitive tenders.

PacifiCorp revised our standard contract templates to include our commitment to supplier diversity, our expectations of contractors and a reporting mechanism for reporting diversity spend with subcontractors.

#### 2015

#### **EXTERNAL PROGRAM ACTIVITIES:**

PacifiCorp's ongoing challenge in our California service territory is its rural nature which includes only the communities of Yreka, Mt. Shasta, Crescent City and Alturas. We continue to seek ways to identify diversity suppliers in these areas, but there are still only 25 suppliers in the Clearinghouse database that are in PacifiCorp's California service territory. Siskiyou County has five suppliers, Del Norte County has no suppliers, Modoc County has no suppliers and Shasta County has 20 suppliers registered in the Clearinghouse database. Also note that given the nature of the work PacifiCorp performs in California, 85 percent of the spend for work in California is currently performed by only 20 suppliers.

We continue to build on the two-prong approach undertaken to grow the number of available diversity suppliers in PacifiCorp's service territory in 2014. The first is local community outreach. As a result of successful outreach events conducted in 2014, PacifiCorp designed a tutorial to help local businesses to register to do business with PacifiCorp and also to apply for certification with the California Supplier Clearinghouse. PacifiCorp conducted two community outreach events in Northern California in early 2015.

- The first outreach event was co-sponsored by PacifiCorp, the North Coast Small Business Development Council and the Crescent City/Del Norte County Chamber of Commerce held February 26, 2015, in Crescent City California. The event included a presentation on doing business with PacifiCorp as well as a brief tutorial on registering with the California Supplier Clearinghouse. The presentations were followed by a meet and greet where prospective local businesses met with PacifiCorp staff to discuss potential opportunities.
- The second outreach event was sponsored by the American Indian Chamber of Commerce of California and was hosted by Elk Valley Rancheria. PacifiCorp's presentation described steps on how to access opportunities at PacifiCorp and upcoming bids, while the Chamber presented a training session on California Supplier Clearinghouse certification for tribes and individually owned American Indian/Alaskan Native owned businesses while PacifiCorp.

The second is to not only encourage diversity suppliers used in other parts of the Company's six state service territory to expand their reach into northern California but also to network with other utilities to identify strategies and best practices to promote diversity in the supplier base. Following are several events and activities that PacifiCorp participated in to both engage diverse suppliers and network with other large corporations and utilities.

• PacifiCorp requested several of our large contractors to attend the 2<sup>nd</sup> Annual Metropolitan Improvement Partnership Sub-Contractor Trade Show February 19, 2015, in Portland, Oregon. The purpose of the event was to give small and diverse business sub-contractors the opportunity to meet prime contracts. PacifiCorp also sent a representative to meet and discuss potential opportunities with PacifiCorp directly.

- PacifiCorp hosted a utility workgroup meeting with Oregon large corporations and utilities February 24, 2016, to share information and best practices as it relates to promoting supplier diversity.
- PacifiCorp sent a representative to the California Public Utilities Commission Small Business Expo and Matchmaking Fair in San Diego, California, April 21, 2015. The event consisted of several panel presentation and discussions with other utility companies in the California marketplace. The event was a great opportunity for PacifiCorp to meet other utility representatives and solicit ideas for supplier diversity outreach in PacifiCorp's service territory in Northern California.
- PacifiCorp attended the Oregon Association of Minority Entrepreneurs annual conference and trade show May 7, 2015, and sponsored a table and booth where supplier opportunities were presented.
- PacifiCorp participated in the Minority Entrepreneur Development week in Portland, Oregon, the week of October 5, 2015. Several PacifiCorp staff members participated in events including networking opportunities and training seminars.
- PacifiCorp had both booth and tabletop participation at the Portland Metropolitan Hispanic Chamber of Commerce Business and Career Expo in October.
- PacifiCorp continued to post information in the southern Oregon and northern California chamber newsletters soliciting diverse suppliers to do business with PacifiCorp.
- PacifiCorp personnel also participated in the quarterly California joint utilities meetings.

To support these external activities, targeted program brochures were created and distributed at all supplier events. Samples of these brochures are in Attachment A.

Sarah Wallace, Vice President and General Counsel of Pacific Power and executive sponsor of the Company's supplier diversity program, also had the honor to be a panelist at the California Public Utilities Commission 13<sup>th</sup> Annual Supplier Diversity En Banc on General Order 156 on October 8, 2015. She spoke about Pacific Power's supplier diversity program under General Order 156.

### PACIFICORP OVERALL USE OF DIVERSITY SUPPLIERS:

The expanded use of diversity suppliers in California resulted in an increased use of diversity suppliers throughout PacifiCorp's six state service territory. Company-wide procurement with all suppliers was \$1,448,564,266, which is a 5.06 percent decrease from 2015. Company-wide spend with verified WMDVBE suppliers was \$29,027,593, which is a 41.38 percent decrease from 2014. Total spend with California-certified WMDVBE suppliers used Company-wide was \$26,017,223, which is a 42.06 percent decrease from 2014. Direct spend with suppliers in the Company's California service territory was \$11,286,098 and of that \$229,874 was with certified WMDVBE suppliers. In 2015 PacifiCorp added 120 diversity suppliers to its diversity supplier database.

PACIFICORP 2015 Annual Report General Order #156 Sec. 9.1.2

## WMDVBE ANNUAL RESULTS BY ETHNICITY

			20	15	
		Direct	Sub	Total \$	%
120000000000000000000000000000000000000	Asian Pacific American	\$0	\$0	\$0	0%
Minority	African American	\$0	\$0	\$0	0%
Male Hispanic American		\$28,231	\$0	\$28,231	.25%
	Native-American	\$0	\$0	\$0	0%
	Total Minority Male	\$28,231	\$0	\$28,231	.25%
	Asian Pacific American	\$6,933	\$0	\$6,933	.06%
Minority	African American	\$23,819	\$0	\$23,819	.21%
Female	Hispanic American	\$0	\$158,003	\$158,003	1.40%
	Native-American	\$0	\$0	\$0	0%
	Total Minority Female	\$30,752.	\$158,003	\$188,755	1.67%
Total Minor	rity Business Enterprise (MBE)	\$58,983	\$158,003	\$216,986	1.92%
Women Business Enterprise (WBE)		\$10,153	\$0	\$10,153	.09%
					A A A A A A A A A A A A A A A A A A A
Subtotal Women, Minority Business		000 100	0.450.000	4007.400	0.040/
Enterprise (MWBE)		\$69,136	\$158,003	\$227,139	2.01%
Service	Disable Veteran Business	- Calcalant Hope English Commission		***************************************	
		\$2,735	\$0	\$2,735	.02%
- 1997 Photos and the second	Total Other*	\$0	\$0	\$0	0%
<del></del>	TOTAL WMDVBE	\$71,871	\$158,003	\$229,874	2.04%
	Minority Female  Total Minor  Women  Subtotal	Male Hispanic American Native-American Total Minority Male Asian Pacific American African American Hispanic American Native-American Total Minority Female  Total Minority Business Enterprise (MBE)  Women Business Enterprise (WBE)  Subtotal Women, Minority Business Enterprise (MWBE)  Service Disable Veteran Business Enterprise (DVBE)	Male         Hispanic American         \$28,231           Native-American         \$0           Total Minority Male         \$28,231           Asian Pacific American         \$6,933           Minority         African American         \$23,819           Hispanic American         \$0           Native-American         \$0           Total Minority Female         \$30,752.           Total Minority Business Enterprise (MBE)         \$58,983           Women Business Enterprise (WBE)         \$10,153           Subtotal Women, Minority Business Enterprise (MWBE)         \$69,136           Service Disable Veteran Business Enterprise (DVBE)         \$2,735	Male         Hispanic American         \$28,231         \$0           Native-American         \$0         \$0           Total Minority Male         \$28,231         \$0           Asian Pacific American         \$6,933         \$0           Minority         African American         \$23,819         \$0           Hispanic American         \$0         \$158,003           Native-American         \$0         \$0           Total Minority Female         \$30,752         \$158,003           Total Minority Business Enterprise (MBE)         \$58,983         \$158,003           Women Business Enterprise (WBE)         \$10,153         \$0           Subtotal Women, Minority Business Enterprise (MWBE)         \$69,136         \$158,003           Service Disable Veteran Business Enterprise (DVBE)         \$2,735         \$0	Male         Hispanic American         \$28,231         \$0         \$28,231           Native-American         \$0         \$0         \$0           Total Minority Male         \$28,231         \$0         \$28,231           Asian Pacific American         \$6,933         \$0         \$6,933           Minority Female         African American         \$23,819         \$0         \$23,819           Female         Hispanic American         \$0         \$158,003         \$158,003           Native-American         \$0         \$0         \$0           Total Minority Female         \$30,752         \$158,003         \$188,755           Total Minority Business Enterprise (MBE)         \$58,983         \$158,003         \$216,986           Women Business Enterprise (WBE)         \$10,153         \$0         \$10,153           Subtotal Women, Minority Business Enterprise (MWBE)         \$69,136         \$158,003         \$227,139           Service Disable Veteran Business Enterprise (DVBE)         \$2,735         \$0         \$2,735

17	Gross Procurement	\$11,286,098
18	Exclusions	
19	Net Procurement	\$11,286,098

\*NOTE: \*FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVBE

2015 Annual Report General Order #156 Sec. 9.1.2

## WMDVBE ANNUAL RESULTS BY PRODUCT AND SERVICE CATEGORIES

**PACIFICORP** 

			ſ	Proc	ducts	Servi	ces	Total	
				\$	%	\$	%	\$	%
1		Asian Pacific American	Direct	\$0	0%	\$0	0%	\$0	0%
2	Minority	African American	Direct	\$0	0%	\$0	%	\$0	0%
3	Male	Hispanic American	Direct	\$0	0%	\$28,231	.25%	\$28,231	.25%
4		Native American	Direct	\$0	0%	\$0	0%	\$0	0%
5		Total Minority Male	Direct	\$0	0%	\$28,231	.25%	\$28,231	.25%
6		Asian Pacific American	Direct	\$0	0%	\$6,933	.06%	\$6,933	.06%
7	Minority	African American	Direct	\$0	0%	\$23,819	.21%	\$23,819	.21%
8	Female	Hispanic American	Direct	\$0	0%	\$0	0%	\$0	0%
9		Native American	Direct	\$0	0%	\$0	0%	\$0	0%
10		Total Minority Female	Direct	\$0	0%	\$30,752.	.27%	\$30,752.	.27%
_				***************************************					
11	Total Mine	ority Business Enterprise (MBE)	Direct	\$0	0%	\$58,983	.52%	\$58,983	.52%
12	Wome	n Business Enterprise (WBE)	Direct	\$0	0%	\$10,153	.09%	\$10,153	.09%
	Name of the last o								
	Total	Women, Minority Business					0.10/		0.407
13		Enterprise (MWBE)	Direct	\$0	0%	\$69,136	.61%	\$69,136	.61%
	Servic	e Disable Veteran Business	<u>.</u>	40	00/	40.705	000/	00.705	000/
14		Enterprise (DVBE)	Direct	\$0	0%	\$2,735	.02%	\$2,735	.02%
15		Total Other*		\$0	0%	\$0	0%	\$0	0%
16		TOTAL WMDVBE	Direct	\$0	0%	\$71,871	.64%	\$71,871	.64%
L	<u> </u>		<u>l</u>						
17	Gross Pr	ocurement	\$11.29	36,098					
18	Exclusion		φ11,20	30,080					
19			£11.20	36,098					
18	Net Procurement			06,080					

<sup>\*</sup>NOTE: \*FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NONWMDVBE

PACIFICORP 2015 Annual Report General Order #156 Sec. 9.1.2

### WMDVBE PROCUREMENT BY PRODUCT AND SERVICE CATEGORIES

				Produ	cts	Ser	vices	Tota	al
				\$	%	\$	%	\$	%
1		Asian Pacific American	Sub	\$0	0%	\$0	0%	\$0	0%
2	Minority	African American	Sub	\$0	0%	\$0	0%	\$0	0%
3	Male	Hispanic American	Sub	\$0	0%	\$0	0%	\$0	0%
4		Native American	Sub	\$0	0%	\$0	0%	\$0	0%
5		Total Minority Male	Sub	\$0	0%	\$0	0%	\$0	0%
6		Asian Pacific American	Sub	\$0	0%	\$0	0%	\$0	0%
7	Minority	African American	Sub	\$0	0%	\$0	0%	\$0	0%
8	Female	Hispanic American	Sub	\$158,003	1.40%	\$0	0%	\$158,003	1.40%
9		Native American	Sub	\$0	0%	\$0	0%	\$0	0%
10		Total Minority Female	Sub	\$158,003	1.40%	\$0	0%	\$158,003	1.40%
					_				
11	Total Mir	nority Business Enterprise (MBE)	Sub	\$158,003	1.40%	\$0	0%	\$158,003	1.40%
Lauran									
12	Wome	en Business Enterprise (WBE)	Sub	\$0	0%	\$0	0%	\$0	0%
	Subto	otal Women, Minority Business							
13		Enterprise (MWBE)	Sub	\$158,003	1.40%	\$0	0%	\$158,003	1.40%
L	1	·					L		
	Total S	ervice Disable Veteran Business							
14		Enterprise (DVBE)	Sub	\$0	0%	\$0	0%	\$0	0%
L					L				
15		Total Other*							
		10101 01101					************		
Γ					<u> </u>				
16		TOTAL WMDVBE	Sub	\$158,003	1.40%	\$0	0%	\$158,003	1.40%
	A				<u> </u>				
1	6 Gro	oss Procurement	\$11	,286,098		9	50		\$0
1	7 Exc	clusions		\$0		9	50		\$0
1	8 Net	t Procurement	\$11	,286,098		9	80		\$0
- Trock Committee		Ψ11,200,000		ı L	Ψ0		Ψ.		

<sup>\*</sup>NOTE: \*FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NONWMDVBE

# WMDVBE PROGRAM EXPENSES

Line No.	Expense Category	2015
1	Wages	0
2	Other Employee Expenses	0
3	Program Expenses	\$9,058
4	Reporting Expenses	0
5	Training	0
6	Consultants	0
7	Other	0
8	TOTAL Estimated Expenses	\$9,058

Line			
No.	A description of progress in meeting or exc	eeding set goals.	
1		Whosan	
		Current	Current
2	Category	Year	Year
		Results	Goals
3	Minority Male	0.25%	3%
4	Minority Female	1.67	5%
5	Minority Business		
	Enterprise (MBE)	1.92%	8%
6	Women Business		
	Enterprise (WBE)	.09%	2%
	Subtotal Women, Minority Business		
7	Enterprise		
	(WMBE)	2.01%	10%
	Service Disabled Veteran		
8	Business Enterprise		
***	(DVBE)	0.02%	0%
9	Total WMDVBE	2.04%	10%
10			
	Direct spending in the Company's California s	ervice territory is very lim	ited. Of the total Company
11	spend, only 0.78 percent was made within the	e California service territor	ry. This report doesn't
	include corporate-wide spend for all six states	, a portion of which benef	fits rate payers in California.
12			
13	PacifiCorp did not set a goal for disabled vetera	an supplier activity.	
14	The same and the second gent to allow votors		

General Order #156 Sec. 9.1.5

Line								
No.	A summary of prir	ne contracto	r utilization	of WMDVBE	subcontract	ors.		
1		T	I	T			Ι	<u>.</u>
•							Service	
2						\A.	Disabled	
						Women	Veterans	
				Minority	Women	Minority	Business	
				Business	Business	Business	Enterpris	
		Minority	Minority	Enterprise	Enterprise	Enterprise	e	TOTAL
		Male	Female	(MBE)	(WBE)	(WMBE)	(DVBE)	WMDVBE
3	Direct \$	\$0	\$0	\$0	\$0	\$158,003	\$0	\$158,003
4	Subcontracting \$	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5	Total \$	\$0	\$0	\$0	\$0	\$158,003	\$0	\$158,003
6								
7	Direct %	0%	0%	0%	0%	1.40%	0%	\$1.40%
8	Subcontracting %	0%	0%	0%	0%	0%	0%	0%
9	Total %	0%	0%	0%	0%	1.40%	0%	1.40%
10								
11	Gross			7				
	Procurement	\$11,28	36,098					
12	Exclusion							
13	Net Procurement	\$11,28	36,098					
14				I				

PACIFICORP	2015 Annual Report	General Order #156 Sec. 9.1.6

Line No.	A list of WMDVBE complaints.
1	
2	PacifiCorp is not aware of any WMDVBE complaints during 2015.
3	

PACIFICORP	2015 Annual Report	General Order #156 Sec. 9.1.7

Line No.	A summary of purchases and/or contracts for products and services in excluded categories.
1	
2	No exclusions.
3	

PACIFICORP	2015 Annual Report	General Order #156 Sec. 9.1.8

Line No.	A description of efforts to recruit WMDVBE suppliers.
1	
2	PacifiCorp's internal and external activities described in section 9.1.1 are aimed at recruiting WMDVBE suppliers of products or services in procurement categories where WMDVBE use has been low as well as in all other procurement categories.
3	

PACIFICORP	2015 Annual Report	General Order #156 Sec. 9.1.9

Line No.	A justification for the continued existence of any "excluded category".
1	
2	Not applicable.
3	

# PACIFICORP 2015 Annual Report General Order #156 Sec. 10.1.1

		Short-Term (2016)						Mid-Term (	2017)		Long-Term (2018)					
						Women					Women					Women
				Minority	Women	Minority			Minority	Women	Minority			Minority	Women	Minority
	Т			Business	Business	Business			Business	Business	Business			Business	Business	Business
Line		Mi	nority	Enterprise	Enterprise	Enterprise	Mi	nority	Enterprise	Enterprise	Enterprise	Mi	nority	Enterprise	Enterprise	Enterprise
No.	Products/Services	Male	Female	(MBE)	(WBE)	(WMBE)	Male	Female	(MBE	(WBE	(WMBE	Male	Female	(MBE)	(WBE	(WMBE)
1	Replacement parts	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
2	Office Supplies	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
3	Operating Materials	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
4	Automotive Repair	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
5	Freight Services	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
6	Tree Trimming	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
7	Analytical Services	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
8	Other	0%	0%	1%	4%	5%	0%	0%	1%	4%	5%	0%	0%	1%	4%	5%
						····				<b>4</b>		<del></del>	1	-		T
9	TOTAL	0%	0%	1%	4%	5%	0%	0%	1%	4%	5%	0%	0%	1%	4%	5%

PACIFICORP 2015 Ann

2015 Annual Report

General Order #156 Sec. 10.1.2

Line	
No.	A description of WMDVBE program activities.
1	
2	PacifiCorp will continue to inform and educate executives and their direct reports, procurement staff, operational staff and all company employees who interact with suppliers on the program to increase supplier diversity. This will be accomplished with individual training sessions as well as Company-wide newsletter and publications.
3	Operational staff will be more directly involved in communicating the Company's goals and expectations to suppliers and prime contractors.
4	PacifiCorp will continue to implement changes to reduce barriers to participation as a supplier to PacifiCorp.
	These include: providing a fast track pre-qualification process for diversity suppliers, monitoring the number of diversity suppliers included on the bid lists and publishing the list of diversity suppliers quarterly to business champions and low dollar purchasers for their review and use.
5	PacifiCorp will:
	Partner with local community agencies and organizations to identify potential suppliers using:  i. Joint utility outreach events.  ii. Targeted territory supplier events.
	iii. Targeted territory or good/service supplier outreach.
	Update the Company Internet site with instructional guides for suppliers.
	<ul> <li>Investigate using a supplier registration portal to eliminate the manual pre-qualification form.</li> <li>Conduct focus group(s) to understand suppliers' perspective on obtaining PacifiCorp's business.</li> </ul>
	Create and conduct webinar(s) on using PacifiCorp's e-sourcing tool.
	Collect formal feedback from diversity suppliers who are invited to a bid but choose not to submit a bid.
	PacifiCorp plans to develop Supplier Mentoring Programs and a pilot program with selected supplier(s) will be implemented.

2015 Annual Report	General Order #156 Sec. 10.1.3

Line No.	Plans for recruiting WMDVBE suppliers of products or services where WMDVBE utilization has been low.
1	
2	PacifiCorp will continue its concerted efforts in the recruitment of available WMDVBE suppliers in all product and service categories. WMDVBE outreach activities will be addressed by the Company's diversity supplier development team in conjunction with procurement and operational staff.
3	

**PACIFICORP** 

PACIFICORP	2015 Annual Report	General Order #156 Sec. 10.1.4

Line No.	Plans for seeking and/or recruiting WMDVBE suppliers of products or services in any "excluded category".
1	
2	Not Applicable, because PacifiCorp has no plans to claim exclusions.
3	
5	
7	

2015 Annual Report	General Order #156 Sec. 1	10.1.5

Line No.	Plans for encouraging both prime contractors and grantees to engage WMDVBEs.
1	
2	Proposal instructions for prime contractor bids were modified to request upfront identification of WMDVBE suppliers as subcontractors. A reporting template was developed and a pilot test was undertaken. The pilot test resulted in some modifications which will roll out to a larger set of prime contractors in 2016.
3	

**PACIFICORP** 

Line No.	Plans for complying with the WMDVBE program guidelines.
1	
2	See Section 10.1.2 for a description of PacifiCorp's GO-156 program activities planned for 2016. PacifiCorp will consider the recommendations by the Commission's Advisory and Compliance Division for the achievement of maximum results in implementing legislative policy and General Order 156 consistent with the WMDVBE program guidelines.
	PacifiCorp will also evaluate the final decision issued in R.14-10-009, which will include lesbian, gay, bisexual and transgender-owned businesses as part of the supplier diversity program.
3	

#### Attachment A





# Diversity generates more power.

PacifiCorp is committed to promoting diversity and economic development in the communities we serve. One way of demonstrating this is by doing an increasing amount of business with minority-owned, womenowned, disabled veteran-owned and emerging small business enterprise (MWDVESB) suppliers. PacifiCorp recognizes that these businesses are vitally important to the overall success of our company and community.

We are committed to fostering an inclusive procurement process that is accessible and fair to all suppliers based on their ability to meet the company's performance, price and quality requirements. Our employees are responsible for identifying, qualifying, selecting and managing the procurement process for goods and services to assure that qualified diverse suppliers are appropriately included. Our employees are fully committed to our policies and practices relating to the inclusion of diverse suppliers.

We also strongly encourage our prime contractors and major suppliers to support supplier diversity by creating a competitive procurement process that provides opportunities to the greatest extent possible for diverse supplier sub-contractors and businesses.

Excellence in supplier diversity will lead to excellence in supply chain management while providing opportunities for success to a wide and diverse range of businesses in the communities we serve.

#### Our commitment is to:

- Actively and routinely, seek out qualified minorityowned, women-owned, disabled veteran-owned and small business enterprises that can provide competitive and high-quality commodities and services in a competitive market.
- Encourage participation and support of supplier diversity by major suppliers to PacifiCorp who are not minority-owned, women-owned, disabled veteranowned and small business.
- Seek out opportunities to assist in the development and competitiveness of diversity suppliers through instruction, mentoring and other outreach activities.

To take advantage of this opportunity to grow your business and begin the process of becoming a pre-qualified vendor, complete the application form found at pacificorp.com/supplierdiversity. If you have questions, please feel free to email newsupplier@pacificorp.com.



Pacific Power | Rocky Mountain Power | PacifiCorp Energy

## GO 156 Scorecard

	UTILITY	Capacity Building & Technical Assistance	Mentor Program	Employee Education on Supplier Diversity	Outreach & Comm. On Supplier Diversity	Mandatory requirement of sub- contract	Number of New Vendors (2015)	Total value - contracts awarded	contracts to vendors who are	Number of contracts to vendors who are \$1 - \$5 M	contracts to vendors who are
1	AT&T		· · · · · · · · · · · · · · · · · · ·								
2	Verizon CA & MCI										
3	PG&E										
4	SCE										
5	scg										
6	SDG&E										
7	Sprint										
8	Verizon Wireless										
9	AT&T Mobility										
10	Citizens Telecom										
11	Lodi Gas & Storage										
12	Pacific Power	No	No	X	X	No	11	\$229,874	10	0	1
13	Qwest/Century Link										
14	California Pacific Electric										
15	Southwest Gas										
16	SureWest										
17	TelePacific Comm										
18	Transbay Cable										
19	TW Telecom										
20	Wild Goose Storage										
21	XO California										
22	Cal-Am Water										
23	Cal Water Service										
24	Golden State Water										
25	Park Water										
26	San Gabriel Water Co										
27	San Jose Water Co										
28	Suburban Water										
29	T-Mobile										
30	Comcast										
31	Cox Communications										
32	Metro PCS										
33	Cricket Communications										
34	U.S. Cellular (CA Rural)		***************************************								