Do you offer a service or product that is needed by the CPUC? Do you have the capacity or resources to bid for the opportunity? If the project’s scope requires additional resources, the CPUC strongly encourages SB owners to partner with other SBs or DVBEs to pursue larger contracts. In addition, large firms (primes) may need the services of small firms (subcontractors) to better qualify for contracts. To find SBs and DVBEs, go to www.caleprocure.ca.gov. The Supplier Clearinghouse also maintains a database for disabled veteran, minority, women, LGBT (lesbian, gay, bisexual, and transgender), and persons with disabilities business enterprises at www.thesupplierclearinghouse.com.

Market yourself! Network to build your visibility and awareness. Most state agencies are required to have a SB/DVBE business advocate who coordinates the SB/DVBE procurement process. Introduce yourself to the agency advocate. For the CPUC, contact Sean Chaffin in the Small Business Program at smallbiz@cpuc.ca.gov or 800-253-0500.
California state government is committed to the success of small and disabled veteran businesses. As a result, all California agencies, including the California Public Utilities Commission (CPUC), have a goal to conduct 25 percent of their procurement and contracts with small businesses (SB) and 3 percent with disabled veteran business enterprises (DVBE).

To pursue business opportunities with the state and the CPUC, it is recommended that you register your business with the state’s on-line procurement system Cal eProcure at [www.caleprocure.ca.gov](http://www.caleprocure.ca.gov). There is no fee to register. This system holds bid and contract information and is used by all state agencies for procurement. Registration allows suppliers to upload bids, track bid progress, learn about pre-bid events, and obtain contract award and other information.

After you are registered with the Department of General Services and certified, your next step is to do your homework. Understand what the CPUC does and what the CPUC’s procurement needs are. You can learn a lot about the CPUC on its website at [www.cpuc.ca.gov](http://www.cpuc.ca.gov).

### Procurement opportunities with the CPUC generally fall into three categories:

#### Business Services (all non-IT commodities and services):
- Copy and printing paper
- Copy machines
- Printer cartridges
- Fax machines
- Office supplies (small business/DVBE vendors only)
- Copier and printer repairs
- Locksmith repairs
- Printing and finishing services
- Shredding services
- Movers for office equipment and furniture
- Specialized telecommunications equipment for the Deaf and Disabled Telecommunications Program
- Other essential services and items

#### Information Technology Goods and Services:
- IT consulting
- IT equipment maintenance
- Wireless devices
- PCS, laptops, monitors
- External hard drives/flash drives, video cards, and other IT-related peripherals
- Computer parts
- Servers
- Printers
- Switches, routers, cables, etc.
- Software (e.g., Microsoft Office, Dragon, Creative Suites, etc.)
- Generally, all IT goods and services

### Contracts:
- Consultants (legal, audits, expert witness, Deaf and Disabled Program, energy efficiency, solar, etc.)
- Architecture and engineering (California Environmental Quality Act)