VGI Communications Protocol Working Group Meeting

7/10/2017

Agenda

Start Time	Topic	Presenter
8:30am	Roll Call & Summary of Previous Meeting	Justin Regnier, Facilitator
8:45am	Deliverable 1 Outline	Stephanie Palmer, ARB
9:00 am	Kick off of Standards Mapping Sub Group	Justin Regnier, Facilitator
9:15 am	Discussion of applicable standards	Justin Regnier, Group
9:30 am	Discussion of standards mapping methodology and specificity	Justin Regnier, Group
9:45 am	Nomination of leadership for Sub Group	All
10:00	Wrap up and next steps	Justin Regnier, Group
10:15 am	Adjournment	All

Deliverable 1 Outline Effort

Kick off of Standards Mapping Sub Group

- Have had some response on participation
  - Thank you to those who have responded
- Need Leaders to step forward
  - Much like the Use Case sub group, we're looking for leadership to set the plan and process
- Working in parallel with Use Case group for the next week or so
  - Final meeting of Use Case Sub Group planned for 7/13

VGI Use Case Sub-Group

Mike Bourton

Scope of the Use Case VGI sub - group

- The scope of this group is to collate the VGI use cases submitted by the members of the VGI Workgroup and together as a team to:
  - Review each Use case for completeness
    - Everything will be considered "in scope" at this point
  - Identify any duplicates and resolve any minor differences between the submitting parties
  - Organize them into logical groups and summarize each group
  - Provide regular updates to the VGI working group
- The outcome of this exercise is a complete set of Logically grouped use cases:
  - That can be ranked "in" and "out" of scope defined by the Agency Panel
  - As a next step, delegated to sub-groups to extract the requirements

Process Steps

1. Agency panel approves the Use case Sub-Group Scope, Process and Leadership (Need to appoint a co-lead)
2. Create a cloud based depositary for the use cases
3. Communicate to all members of the VGI workgroup on how to submit use cases and participate in the use case reviews
4. Setup regular use case reviews (2 times per week, once sufficient use cases have been received – suggest 2-3 weeks)
5. Report progress to the Agency Panel members and the VGI Workgroup
6. Organize the use cases into logical groups (suggest groups are defined by the Agency Panel or created in the sub-group and approved by Agency Panel)
7. Target is to complete review and logical groups within 6 weeks
8. Provide sub group final report to the VGI Workgroup and ensure everyone has access to the depositary organized by logical groups

Call for Participation and Leadership

- Current Roster of Participants:
  - Gordan Lum, Kitu CTO
  - George Bellino, EPRI
  - Lance Atkins, Principal Engineer, e-Powertrain Tech Affairs, Nissan North America
  - Jeremy Whaling, Grid Connected Project Manager, American Honda Motor Co., Inc.
  - Tim Lipman, Research Center Director/Co-Director, LBNL

- Should other Sectors/Organizations be represented?
  - If not you, who?

Which Standards should be mapped to requirements?

- Controversial Question, but the answer is somewhat contingent on who participates
  - We're soliciting suggestions…

Standard	Participant	Sector

Methodology Discussion

- This should be filled in by leaders of group, but brainstorming is also welcome at this stage.
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Specificity Discussion

- Coming out of the Use Case and Requirements effort, we have well articulated information.
  - Some issue around the intellectual property of the standards themselves
  - Requirements should be addressed by specific section of standard wherever possible
    - Failing that, description of location in standard and language
    - Failing that, detailed narrative of manner of meeting requirement for a specific use case

Leadership of Sub Group

Person	Sector	Organization	Area(s) of expertise	Standard to focus on

Wrap up and Next Steps

- Takeways from this meeting
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- Next steps/time frame/person responsible
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Outstanding Discussion Items

- Feedback can be sent to vgiworkinggroup@cpuc.ca.gov

- Can be discussed today as time allows

Thank You!