

## PUBLIC UTILITIES COMMISSION

505 VAN NESS AVENUE  
SAN FRANCISCO, CA 94102-3298

**Administrative Letter No. 25**

May 31, 2016

To: California Teleconnect Fund Participating Carriers

Re: California Teleconnect Fund (CTF) Discount Changes and Eligible Locations.

Pursuant to Decision 16-04-021, CTF discounts for voice services will be reduced from 50% to 25% on July 1, 2016. CTF recipients or prospective applicants in unserved or underserved areas can apply for a Voice Exemption to maintain their 50% discount. An entity can verify if its location is eligible for a Voice Exemption by using the California Broadband Availability map on the CTF web site. Upon approval of the Voice Exemption, their location will maintain the 50% discount for voice service, but will not be eligible for any other CTF discounts. Carriers must notify their customers before July 1, 2016 of this change. For more information go to:


<http://www.cpuc.ca.gov/ctf/>

This administrative letter also reminds carriers that under current program rules CTF applicants applying under the Community Based Organization (CBO) category must submit an application for each physical location to establish eligibility. For example, if the CBO has four locations providing eligible services, it must submit an application for each of the four locations. There is no blanket or umbrella approval for CBOs. Further, locations that solely provide administrative activities are not eligible. The Communications Division urges carriers to review their CTF customer billing base to verify that locations receiving discounts are eligible for CTF and have a corresponding CTF approval number. Please advise your customer representatives/sales agents to inform prospective CTF applicants of this rule, which is stated in the new CTF application form updated as of May 25, 2016. Applicants can find the new application form posted on the CTF web site. After July 1, 2016, applicants submitting prior versions of the application form will be rejected.

If you have any questions regarding this matter, please contact the following staff:

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Sincerely yours,

  
Michael Amato, Acting Director  
Communications Division