

**PUBLIC UTILITIES COMMISSION**

505 VAN NESS AVENUE  
SAN FRANCISCO, CA 94102-3298



May 1, 2020

To: Carriers Participating in the California Teleconnect Fund Program

Re: California Teleconnect Fund Administrative Letter No. 29 – New Claim Workbook

The California Teleconnect Fund (CTF) program is introducing a new Claim Workbook to replace the Claim Form and Reports of Administrative Letter No. 17. Carriers participating in the CTF program must complete and submit the new Claim Workbook to file claims for reimbursement for the July 2020 claim period and thereafter.

Please visit the *Information for Carriers* section of the CTF webpage at <https://www.cpuc.ca.gov/ctf/> for the following:

- *CTF Claim Workbook* – use this template to submit claims.
- *CTF Service Provider Manual* – refer to “Chapter 6 – Requesting Reimbursement, Section D – Claims for Months after June 2020” for instructions on how to complete and submit the new Claim Workbook

If you have any questions, please contact Andrew Aliabadi via email at [andrew.aliabadi@cpuc.ca.gov](mailto:andrew.aliabadi@cpuc.ca.gov) or Wylene Lai at [wylene.lai@cpuc.ca.gov](mailto:wylene.lai@cpuc.ca.gov).

/s/ Eric Van Wambeke

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