

**PUBLIC UTILITIES COMMISSION**505 VAN NESS AVENUE  
SAN FRANCISCO, CA 94102-3298

April 21, 2014

To: All Incumbent Local Exchange Carriers, Competitive Local Exchange Carrier, and Interexchange Carrier Telephone Corporations

**SUBJECT: CHANGE IN CARRIER TERMINATION NOTIFICATION PROCESS**

The Communications Division (CD) is changing the way in which the division is notified of pending termination of service by a wholesale provider to a competitive local exchange carrier. Decision (D.) 10-07-024 contains guidelines that address the process that a wholesale service provider must follow when initiating the Involuntary Exit guidelines to terminate service to a CLEC for breach of contract or nonpayment of wholesale services will result in interruption of local service to a CLEC's retail service end-users. The guidelines require the wholesale provider to notify the Director of the Communications Division of a pending wholesale termination at least 30 days prior to such termination.

Previously, carriers submitted the 30-day notices to CD by hard copy mail and by an email to the division director with cc's to designated CD staff. To improve the notification process, CD has established an email mailbox with the address: [TerminationNotices@cpuc.ca.gov](mailto:TerminationNotices@cpuc.ca.gov).

Effective May 1, 2014, email termination notices and replies to the Communication Division are to be sent to this new e-mail mailbox in lieu of emails to the CD Director and designated CD staff. A mailed hard copy of the notice and replies are still required.

Questions regarding this revised notification process should be directed to Peter Chang at (213) 576-7079 or by email at [pyc@cpuc.ca.gov](mailto:pyc@cpuc.ca.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "Ryan Dulin", with a large, stylized flourish extending to the right.

Ryan Dulin, Director  
Communications Division